

# Big Darby Accord Advisory Panel

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Minutes: May 29, 2007

## MINUTES OF THE BIG DARBY ACCORD ADVISORY PANEL

Tuesday, May 29, 2007  
All meetings are recorded on audio tape.

The Big Darby Accord Advisory Panel convened at Memorial Hall, 280 East Broad Street, West Conference Room, Columbus, Ohio, 43215, on Tuesday, May 29, 2007 at 1:45 pm.

### Panel members present were:

Joe Martin  
Keith Goldhardt  
Anthony Sasson  
Jeff Sharon  
John Tetzloff  
Bruce Whyte

### Panel members absent were:

Lavea Brachman  
Steve Gladman

### Staff members present:

Susan Ashbrook  
Lee Brown  
Adrienne Joly  
Ben Weiner

### Additional members:

Tracy Hatmaker – Prairie Township Administrator  
Tim Richardson – Brown Township Advisor

The first order of business being a brief presentation by Mr. Andrew Show, the Co-Chairman of the Rocky-Fork Blacklick Accord. Mr. Show gave a brief presentation and history on his experience with the Rocky-Fork Blacklick Accord. Mr. Show provided suggestions and answered questions from the members of the Big Darby Accord Advisory Panel.

### Mr. Show provided the following words of wisdom:

1. Always start your meetings on time, don't waste people's time
2. Know your document
3. Listen to the professional staff
  - a. Meet with staff prior to the meeting if you have outstanding questions

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- b. Don't argue with staff in front of the applicants
4. Don't go with the easiest plan, support the document
5. Remember not to set a precedent, don't be too eager to approve something
6. Don't meet with applicants outside of this meeting, respect ethics and morals
7. Abstain from voting if there is a conflict of interest
  - a. If there is a conflict, you should leave the room during discussion and voting
8. Always get things in writing from an applicant
9. Know what you are actually voting on prior to voting on a motion
10. Always have staff reread the motion with conditions back to the panel prior to voting
11. Don't let the applicants waste your time or the staff's time
12. If the applicant meets the standards set forth in the document, then the panel will be doing the right thing for years to come
13. Know the overall goals of the document: preservation of open space for water quality and water quantity involving the Big Darby Watershed.
14. Always ask questions.

Questions:

Mr. Martin – What about dealing with conceptual plans?

Mr. Show - Tell the applicant to contact professional staff, don't give an opinion until the applicant makes application, don't put yourself in a situation that could potentially be considered unethical.

Mr. Sasson – How many times can a development come to the panel?

Mr. Show – With the Rocky-Fork Blacklick Accord the applicant is only permitted to come before the panel twice. Don't take things informally to the panel even on a conceptual review. A checklist is always needed. Always let the public understand what is going on and let them speak. Also explain to the public that you are only a recommending body to several other boards and commissions.

Mr. Sharon – Discussions with other panel members?

Mr. Show – Don't do anything outside of the meetings, always do everything out in the open. All board members should contribute something at each meeting, don't just sit back and let other board members do all the work.

Mr. Show – Conduct a review of the document at least once a year. See what is going right with the process and what is going wrong with the process. Always keep things updated, even if it means amending and updating the document from time to time. Amending sometimes makes

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since depending on the situation. I.e. Abercrombie and Fitch headquarters being located in the Village of New Albany, this development was actually better than what was recommended in the Rocky-Fork Blacklick Accord. All amendments should be approved by the elected officials.

The next order of business being a brief overview of the website for the Big Darby Accord by Mr. Ben Weiner.

Mr. Weiner gave a brief presentation for the panel members on how they would be able to get their staff reports and other materials for the meetings. Mr. Weiner also stated that the Franklin County Data Center is in the process of getting the following web address:

[www.bigdarbyaccord.org](http://www.bigdarbyaccord.org) the current web address:

[www.franklincountyohio.gov/bigdarbyaccord](http://www.franklincountyohio.gov/bigdarbyaccord)

Mr. Weiner also stated that the applications for the proposed projects would be made available on the website once the agenda was set for the monthly meeting. A full packet will be available to the panel members no later than noon on the Thursday prior to the Tuesday meeting.

Mr. Sharon and Mr. Martin asked staff for a reminder email to be sent out to all panel members when things are posted to the website.

Mr. Weiner also stated that everything that is going to be on the website is exactly what the general public will be able to see.

Mr. Martin – What will be in these packets?

Mr. Weiner – All written materials concerning the case, maps and additional supporting materials will be included.

Mr. Sasson – Can we add additional links to other documents pertaining to the document? I.e. Ohio EPA, ODNR, etc...

Mr. Weiner – We will add a section for supporting documents and provide links to each jurisdictions regulations.

Next order of business being a brief overview of the Ohio Open Meetings Act for new board members by Mr. Ben Weiner.

Mr. Weiner provided the panel with a handout concerning Ohio Open Meetings Act.

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Mr. Weiner stated that all minutes will be made available on the website.

The next order of business being a brief discussion of the proposed updates and changes to the by-laws by Ms. Susan Ashbrook.

Ms. Ashbrook provided the panel with a copy of the updated by-laws.

The next order of business being a brief introduction and overview of the development review checklist by Ms. Adrienne Joly.

Ms. Joly provided the panel with a copy of the development review checklist for the applicants and the development review checklist that will be completed by staff.

Ms. Joly gave a brief presentation on the development review checklist that the applicants will be required to complete at the time of application. Ms. Joly also gave a brief presentation on the development review checklist that each staff person will be required to complete for each case going before the panel. The development review checklist that will be completed by the staff will provide a staff recommendation/opinion at the end. This recommendation/opinion will be one of the following:

- Approval
- Approval with conditions
- Denial and reasons for the denial

Ms. Ashbrook reminded the panel that they are only a recommending body in the development process, and that they are to only be looking at a project for compliance with the Big Darby Accord Watershed Master Plan.

The next order of business being a discussion of the at-large position by Mr. Lee Brown.

Mr. Brown provided the panel with the following resumes:

- Don Armor
- Professor Steven Gordon
- Donna Laidlaw

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Mr. Martin made a motion to accept nominations for the at-large position. There was no second to the motion, the motion failed.

Mr. Whyte made a motion to invite the three candidates to the June 12, 2007 meeting to have them give a brief presentation on why they would like to be on the panel, seconded by Mr. Sasson. The motion was approved by a six-to-zero vote.

Mr. Brown stated that he would contact the potential candidates and ask them to attend the June 12, 2007 meeting. The panel decided that the potential candidates would give their presentation at the beginning of the meeting and then the panel would vote on the at-large position at the end of the meeting. The at-large position would not be voting on the July 12, 2007 cases.

The next order of business being the approval of the May 8, 2007 meeting minutes.

Mr. Sharon made the motion to approve the May 8, 2007 meeting minutes, seconded by Mr. Martin. The motion was approved by a six-to-zero vote.

The next order of business being an overview of the panel's bylaws by Ms. Susan Ashbrook.

Ms. Ashbrook provided the panel with an updated copy of the bylaws.

Mr. Martin made a motion to approve the proposed by-laws, seconded by Mr. Goldhardt. Mr. Telzloff asked for the following changes in the bylaws:

- On page one (1) under Statement of Purpose, delete upon request.
- On page four (4) under Powers and Duties, #5, delete as requested by the Member Jurisdictions.

Mr. Martin amended his motion to include the proposed changes to the by-laws, Mr. Goldhart seconded the motion. The motion was approved by a six-to-zero vote.

The next order of business being the election of chairperson.

Mr. Whyte made a motion to nominate Mr. Martin to be chairperson, seconded by Mr. Sharon. Mr. Martin stated that he would accept the nomination. The motion was approved by a six-to-zero vote. Mr. Martin will be the first chairperson of the Big Darby Accord Advisory Panel.

The next order of business being the election of vice-chairperson.

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Mr. Tetzloff made a motion to nominate Mr. Goldhardt to be vice-chairperson, seconded by Mr. Sasson. Mr. Goldhardt stated that he would accept the nomination. The motion was approved by a six-to-zero vote. Mr. Goldhardt will be the first vice-chairperson of the Big Darby Accord Advisory Panel.

Staff informed the panel that there will be three (3) cases on the agenda for the June 12, 2007 meeting.

June 12, 2007 cases:

- AP-07-01 – City of Columbus – Village at Hilliard Run – Replat
- AP-07-02 – Brown Township, Franklin County – Amity Estates – Proposed subdivision
- AP-07-03 – Brown, Norwich and Pleasant Township, Franklin County – Stream Setback Regulations

There being no further business coming before the Big Darby Accord Advisory Panel, Mr. Martin made the motion to adjourn, seconded by Mr. Goldhardt. The meeting was adjourned at approximately 4:15 p.m.

Minutes of the May 29, 2007, Bid Darby Accord Advisory Panel meeting were approved this

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

  

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