

**Franklin County District Board of Health
Minutes of the Board of Health
January 13, 2009**

Meeting Location: Memorial Hall, East Conference Room

Call to Order: Dr. Annemarie Sommer, President, called the meeting to order at 9:32 a.m.

Board Members Present:

Jack Bope
Dana McDaniel, Vice-President
Annemarie Sommer, MD, President
Joseph Weaver

Absent:

Bob Steele

Susan A. Tilgner, Health Commissioner/Secretary

Staff Present:

Peggy Bartow, Human Resources Manager
Keith Burt, Deputy Director, Environmental Health
Elizabeth Kress, Health Educator
Nancy Pry, Assistant Health Commissioner, Public Health Nursing
Paul Rosile, Assistant Health Commissioner, Environmental Health
Dr. Miller Sullivan, Medical Director
Deidra Wolf, Executive Assistant
John Wolf, Fiscal Officer
Gary Young, Supervisor, Water and Wastewater Program

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

Guests:

Christine Lee, OSU Nursing Student
Candance Miller, OSU Nursing Student
Michelle Salinas, Court Reporter

Meeting Minutes:

The minutes of the December 9, 2008 meeting, were approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None

Old Business:

None

New Business:

Administration:

Topic of Discussion

Monthly Financial Report – John Wolf provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Wolf reported that with 100% of the 2008 budget year complete, Administration spent 91% of budgeted expenditures, Nursing spent 82% of budgeted expenditures and Environmental spent 95% of budgeted expenditures with an overall spending of the 2008-operating budget of 90%, yielding a positive variance of 10%. Trailer Park, Anti-dumping, Rabies and Regional Public Health Infrastructure Funds all report positive variances.

Resolution 09-001 to approve monthly operating expenses was approved upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None

Resolution 09-002 to approve purchases for the Franklin County Board of Health was approved upon a motion by Mr. Bope with a second by Mr. McDaniel. Ayes: All Nays: None

Resolution 09-003 to adopt findings of investigations of Chapter 3794, Ohio Smoke-free Workplace Law was approved upon a motion by Mr. McDaniel with a second by Mr. Weaver. Ayes: All Nays: None

Resolution 09-004 to adopt the Franklin County Equipment and Property Disposal Policy was approved upon a motion by Mr. McDaniel with a second by Mr. Weaver. Ayes: All Nays: None

Resolution 09-005 to authorize the Health Commissioner to enter into an agreement with the National Association of County and City Health Officials (NACCHO) to build the capacity of local Medical Reserve Corps Units was approved upon a motion by Mr. McDaniel with a second by Mr. Weaver. Ayes: All Nays: None

Environmental Health:

Resolution 09-006 to authorize the Health Commissioner to renew a contract with the City of Grove City and the City of Hilliard to provide hotel/motel inspections was approved upon a motion by Mr. Bope with a second by Mr. McDaniel. Ayes: All Nays: None

Topics of Discussion

Mr. Rosile informed the Board that the Central Ohio Bed Bug Task Force is a newly formed group that is attempting to teach different sectors about bedbugs and how to avoid infestations. Paul Wenning is part of this group along with community code enforcement officers, police and fire departments. Mr. McDaniel recommended sending a letter to elected officials within our jurisdictions to inform them about the Task Force.

Mr. Rosile informed the Board that aeration inspections are underway. He also reported that Food Service Operation applications will be mailed out in the next few weeks.

Nursing:

Resolution 09-007 to authorize the Health Commissioner to enter into an agreement with Otterbein College for student nursing education was approved upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None

Resolution 09-008 to authorize the Health Commissioner to enter into a contract with the Franklin County Commissioners to purchase flu vaccine, to assist with outreach and awareness and to continue the Adult Immunization Program was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None

Resolution 09-009 to authorize the Health Commissioner to enter into a Memorandum of Understanding with the Ohio Department of Health for participation in the Medicaid Administrative Claiming Process was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None

Topics of Discussion

Mrs. Pry informed the Board that influenza activity in Central Ohio is low however, a slight increase in activity is usually reported at the end of January through the early March. She stated that there is still plenty of vaccine available and that it's not too late to get a flu shot. Work is beginning for the 2009 season and distributors are asking for vaccine orders to be placed by March 15. Mrs. Pry stated that with the availability of vaccine between health departments and health care providers, clinic attendance was down. Mrs. Pry informed the Board that training will begin this month for participation in the Medical Administrative Claiming process which is an agreement applicable to the administration of those services covered by Medicaid. In the Communicable Disease Program Mrs. Pry reported that Pertussis (Whooping Cough) was the main disease

being spread which is normal for this time of year. She also reported that vaccine for Shingles is now available.

Personnel Actions: None

Health Commissioner's Report:

Ms. Tilgner informed the Board that she has been focusing on funding for 2009. She reported on the funding outlook for the Homeland Security Advisory Council Grant and the Public Health Infrastructure Grant, both of which she serves on. The Public Health Infrastructure Grant is less than last year and cuts are also anticipated from state subsidies. Ms. Tilgner reported that more mandates are coming out for strategic planning so that will become a priority in 2009. She would like to review the Board of Health Mission and logo as part of the planning and would like to include the Board members.

Medical Director's Report:

Dr. Sullivan reported that vaccine issues continue with a shortage of Hepatitis A & B vaccines. He informed the Board that HPV (Human papillomaviruses) vaccine, Gardasil, is now being recommended in adolescent males and older females (in addition to adolescent females) as HPV is linked to certain types of cancer in both. Dr. Sullivan informed the Board that influenza activity is low both locally and nationwide. He also reported some resistance from some flu treatments such as Tamaflu. This creates a concern among health care professionals in the event of a pandemic if certain vaccines are not responsive to a particular strain of influenza. He stated that drug companies are investing more in developing new drugs to prevent as many strains as possible. Dr. Sullivan briefly discussed Avian Influenza stating that there are no reports of human-to-human transmission.

Adjourn regular meeting: 10:15 a.m.

Respectfully submitted,

Dr. Annemarie Sommer, President

Susan A. Tilgner, Secretary

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