

**Franklin County District Board of Health
Minutes of the Board of Health
March 13, 2007**

Meeting Location: Memorial Hall, Board of Health Conference Room

Call to Order: Jack Bope, President, called the meeting to order at 9:30 a.m.

Board Members Present:

Jack Bope, President
Dana McDaniel
Annemarie Sommer, M.D.
Robert S. Steele
Joe Weaver, Vice President

Susan A. Tilgner, Health Commissioner/Secretary

Staff Present:

Mike Adair, Registered Sanitarian, Community Environmental Health
Peggy Bartow, Human Resources Manager
Keith Burt, Deputy Director, Environmental Health
Ty Cook, Registered Sanitarian, Water and Wastewater Program
John Davenport, Fiscal Officer
Deidra Ely, Executive Assistant
Mitzi Kline, Director of Communication
Jim Lynch, Registered Sanitarian, Water and Wastewater Program
Melissa McArthur, Registered Sanitarian, Community Environmental Health
Nancy Pry, Assistant Health Commissioner, Nursing Director
Nathan Ralph, Registered Sanitarian, Water and Wastewater Program
Paul Rosile, Assistant Health Commissioner, Environmental Health Director
Dr. Miller Sullivan, Medical Director
Gary Young, Supervisor, Water and Wastewater Program

Joseph R. Durham, Eastman & Smith, Ltd.

Guests:

Kim Payne, Court Reporter
Mark Sullivan
David Thompson

Meeting Minutes:

The minutes of the February 13, 2007 meeting, were approved upon a motion by Mr. Steele with a second by Dr. Sommer. Ayes: All Nays: None

Guest Speaker:

Ms. Tilgner informed the Board that Brad Frick was unable to attend the meeting and would reschedule to speak at a later date.

Old Business:

Hearing 07-001

Variance Application: Ohio Administrative Code 3701.29 Section 13(B), 0 Harrisburg Pike, Pleasant Township, tax district 230, parcel numbers 001582, 001583, 001584, 001585, owned by David M. and Carol A. Thompson (presented by Ty Cook) **(tabled January 9, 2007)**

Ty Cook and David Thompson were sworn in by the court reporter. Mr. Cook explained the variance request and Mr. Thompson testified as to the need for the variance. The Board requested that the variance be tabled so as to determine if the old or new sewage rules should be applied and to research other alternatives for the property owner. The variance was tabled upon a motion by Mr. McDaniel with a second by Mr. Steele. Ayes: All Nays: None

Hearing 07-002

Variance Application: Ohio Administrative Code 3701-28-10, 7946 Clark State Road, Jefferson Township, tax district 170, parcel number 000768, owned by SME Properties LLC (presented by Jim Lynch) **(tabled February 13, 2007)**

Jim Lynch and Mark Sullivan were sworn in by the court reporter. Mr. Lynch explained the variance request to the Board Members. The Board approved the variance upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None

New Business:

Hearing 07-003

Nuisance Abatement: 2985 Perdue Avenue, Mifflin Township, tax district 190, parcel number 002688, owned by Chester W. Miracle, Jr. (presented by Mike Adair)

Mike Adair was sworn in by the court reporter. Mr. Adair explained the nuisance abatement request to the Board Members. Mr. Steele made a motion to abate the nuisance with a second by Dr. Sommer. Ayes: All Nays: None

Hearing 07-004

Nuisance Abatement: 2777 Ohio Street, Pleasant Township, tax district, 230, parcel number 001248, owned by Leroy Goble (presented by Melissa McArthur)

Melissa McArthur was sworn in by the court reporter. Ms. McArthur explained the nuisance abatement request to the Board Members. Mr. Steele made a motion to abate the nuisance with a second by Dr. Sommer. Ayes: All Nays: None

Hearing 07-005

Variance Application: Ohio Administrative Code 3701-28-10, 1953 Todd Avenue, Hamilton Township, tax district 150, parcel number 000447, owned by Vern and Dana Bailey (presented by Nathan Ralph)

Nathan Ralph was sworn in by the court reporter. Mr. Ralph explained the nuisance abatement request to the Board Members. Mr. Weaver made a motion to abate the nuisance with a second by Mr. McDaniel. Ayes: All Nays: None

Hearing 07-006

Variance Application: Ohio Administrative Code 3701-28-10, 1912 Daugherty Avenue, Hamilton Township, tax district 150, parcel number 000221, owned by Dorothy M. Snyder (presented by Nathan Ralph)

Nathan Ralph was sworn in by the court reporter. Mr. Ralph explained the nuisance abatement request to the Board Members. Mr. Steele made a motion to abate the nuisance with a second by Dr. McDaniel. Ayes: All Nays: None

Administration:

Topic of Discussion

Monthly Financial Report – Mr. Davenport provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Davenport reported that with 17% of the 2007 Budget year complete, Administration spent 18% of budgeted expenditures, Nursing spent 13% of budgeted expenditures and Environmental spent 17% of budgeted expenditures with an overall spending of the 2007-operating budget of 15%. Trailer Park, Anti-dumping, Rabies and Regional Public Health Infrastructure Funds all report positive variances.

Mr. Steele approved the monthly financial report with a second by Dr. Sommer. Ayes: All Nays: None

Resolution 07-024 to approve monthly operating expenses was approved upon a motion by Mr. Steele with a second by Dr. Sommer. Ayes: All Nays: None

Resolution 07-025 to approve purchases for the Franklin County Board of Health was approved upon a motion by Mr. Steele with a second by Dr. Sommer. Ayes: All Nays: None

Resolution 07-026 to adopt the Operating Cost Budget for fiscal year 2008 was approved upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None

Resolution 07-027 to modify a contract with Columbus Public Health for Public Health Infrastructure Services was approved upon a motion by Mr. Steele with a second by Dr. Sommer. Ayes: All Nays: None

Resolution 07-028 to renew a contract with Columbus Public Health to provide Health Education Services was approved upon a motion by Dr. Sommer with a second by Mr. Steele. Ayes: All Nays: None

Environmental:

Resolution 07-029 to authorize the Health Commissioner to renew a contract with Columbus Public Health for the Comprehensive Rabies Immunization and Control Program was approved upon a motion by Mr. Steele with a second by Dr. Sommer. Ayes: All Nays: None

Resolution 07-030 to authorize the Health Commissioner to renew a contract with the Franklin County Board of Commissioners to provide Program Administration of Sewer Connections for the Housing and Community Development Programs was approved upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None

Topic of Discussion

Mr. Rosile reported that hiring of seasonal staff continues to be in progress. He also reported that late fees are being collected for Food Service Operation license holders. Mr. Rosile informed the Board that he is working with Joe Durham to develop resolutions/policies for the new sewage rules. He also informed the Board that staff is

preparing for Animal Bite Prevention Week in May. Staff participated in a national track-back functional exercise where they had to acquire a certain lot of food product lot number to be sent off for testing at a designated lab. Mr. Rosile reported that he attended a session at the Ohio Department of Health for tracking smoking complaints with the hope that complaints will come to a central database. Full compliance and enforcement will be effective in April.

Nursing:

Resolution 07-031 to authorize the Health Commissioner and designated staff to act on behalf of the Board of Health in requesting the release of the Strategic National Stockpile (SNS) for Columbus and Franklin County was approved upon a motion by Mr. McDaniel with a second by Mr. Steele. Ayes: All Nays: None

Topic of Discussion

Mrs. Pry informed the Board that staff attended a National Immunization Conference last week and that Franklin County (both Health Departments and community partners) was the recipient of an award for the highest percentage of children immunized on time (80.5% in Franklin County).

Mrs. Pry reported that the Help Me Grow (HMG)/Bureau for Children with Medical Handicaps (BCMh) program received 333 referrals which is the highest number of referrals in the State of Ohio. She also informed the Board that a new Senior Wellness Program is being launched to prevent falling and injuries in Senior Citizens. This would include an assessment in homes to determine hazards that may lead to injury and equipment that could be installed to prevent falling (i.e. rails in bathtubs).

Health Commissioner's Report:

Ms. Tilgner acknowledged the Upper Arlington High School student intern, Kelsey Roadway, on her excellent work and photography being demonstrated on her assignment with our Department. She gave the Board a copy of Kelsey's Senior Thesis that she did based on her experience during her internship. Ms. Tilgner asked the Board for feedback on the 2007 Department Goals & Objectives distributed to each member. She also informed the Board of a new Pandemic Influenza website created by the Central Ohio Public Information Network (COPIN) chaired by Mitzi Kline. Ms. Tilgner reported that four objection letters were received concerning the Operational Permit Fees for evapotranspiration systems. Copies of the letters were given to the Board along with Ms. Tilgner's response.

Medical Director's Report:

Dr. Sullivan informed the Board that reports of influenza cases are at their highest level in Ohio however, the cases on a nationwide level are slightly less than in previous years. Dr. Sullivan commented on the food recall of peanut butter reporting that 20% of consumers were hospitalized with no deaths reported as a result of consumption of the affected brands. Dr. Sullivan updated the Board on a new vaccine, Veravax, now being administered for chicken pox.

Adjourn Regular Meeting – 11:05 a.m.

Respectfully submitted,

Jack Bope, President

Susan A. Tilgner, Secretary