

**IN THE COURT OF COMMON PLEAS, FRANKLIN COUNTY, OHIO  
CRIMINAL DIVISION**

In the Matter of:

Sealing Case No.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Application for Order Sealing Record of Conviction or Bail Forfeiture [R.C. 2953.32(A)]**

\_\_\_\_\_, by counsel, applies to the Court for an  
[Name of applicant]  
Order sealing all official records of \_\_\_\_\_ for a \_\_\_\_\_  
[Indicate conviction or bail forfeiture] [Indicate felony or misdemeanor]  
in criminal Case No. \_\_\_\_\_ Court of Common Pleas, Franklin County, Ohio, as  
provided in Section 2953.32 of the Ohio Revised Code. Applicant was convicted or forfeited  
bail on the \_\_\_\_ day of \_\_\_\_\_,  
[month] [year].

\_\_\_\_\_  
Attorney for Applicant  
Supreme Court Reg. No. \_\_\_\_\_

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

**Memorandum in Support of Application for Order Sealing Record**

Applicant is a first offender as defined in R.C. 2953.31; and more than three years  
have passed since applicant's conviction of a felony (more than one year if conviction or bail  
forfeiture for a misdemeanor). Applicant otherwise satisfies the requirements of R.C. 2953.32  
for granting this application.

The applicant is not indigent and deposits herewith the sum of fifty dollars, (\$50.00), as  
set forth in R.C. 2953.32; or applicant claims to be indigent and has attached a Financial Disclosure and Affidavit of  
Indigency as Exhibit A to this application.

\_\_\_\_\_  
Attorney for Applicant

APPLICANT'S FULL NAME: \_\_\_\_\_

SEX: \_\_\_\_\_ RACE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

SSN: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_