



The Franklin County Office of Homeland Security & Justice Programs on behalf of Franklin County and the City of Columbus is pleased to announce it is seeking applications for funding under the Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

On February 17, 2009, President Obama signed into law the landmark American Recovery and Reinvestment Act of 2009 (the "Recovery Act"). As one of its many elements, the Recovery Act provides the U.S. Department of Justice (DOJ) with funding for grants to assist state, local, and tribal law enforcement (including support for hiring), to combat violence against women, to fight internet crimes against children, to improve the functioning of the criminal justice system, to assist victims of crime, and to support youth mentoring. Specifically, under this solicitation, OHS&JP will be making awards to assist local efforts to prevent or reduce crime and violence.

**Recovery Act:
Community Education and Prevention Program
Edward Byrne Memorial Justice Assistance Grant (JAG)
Local Solicitation
CFDA #16.804**

Deadline

All applications are due by 5:00 PM on April 13, 2009. Applications sent via US mail or other postal carrier must be postmarked by the deadline date and time.

Applications should be delivered or mailed to:
Franklin County Office of Homeland Security & Justice Programs
373 S. High Street, 25th floor
Columbus, Ohio 43215

Contact Information

For assistance with the requirements of this solicitation,
please contact the OHS&JP at 614-462-5577 or by email at mspierson@franklincountyohio.gov

Recovery Act: Edward Byrne Memorial Justice Assistance Grant (JAG) Solicitation for non-profit and faith based organizations.

CDFA #16.804

Overview of the Edward Byrne Memorial Justice Assistance Grant Program

This grant program is authorized by the American Recovery and Reinvestment Act of 2009 (Public Law 111-5) (the "Recovery Act") and by 42 U.S.C. 3751(a).

The stated purposes of the Recovery Act are: to preserve and create jobs and promote economic recovery; to assist those most impacted by the recession; to provide investments needed to increase economic efficiency by spurring technological advances in science and health; to invest in transportation, environmental protection, and other infrastructure that will provide long-term economic benefits; and to stabilize State and local government budgets, in order to minimize and avoid reductions in essential services and counterproductive State and local tax increases.

The Recovery Act places great emphasis on accountability and transparency in the use of taxpayer dollars. Among other things, it creates a new Recovery Accountability and Transparency Board and a new website – Recovery.gov – to provide information to the public, including access to detailed information on grants and contracts made with Recovery Act funds.

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system, from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives. JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures.

Deadline: Applications

The due date for applying for funding under this announcement is 5:00 p.m. Eastern Time on April 13, 2009.

Eligibility

All applicants must have an organization, or subgrantee, that will serve as the fiduciary agent and assume overall responsibility for the grant. Eligible implementing agencies include:

1. Non profit, community and faith-based organizations
2. Franklin County and/or City of Columbus Levy agencies.

Project Period

The project period for the grant and all related activities will be 12 months commencing as early as June 1, 2009. Agencies should note there is no guarantee of continuation funding. Agencies will be asked to submit the budget based upon a 12 month funding period beginning June 1, 2009 and ending May 31, 2010.

Additional Requirements Related to the Recovery Act (including certification requirements):

Reporting on the Use of Funds. In order to be eligible to receive funds under this solicitation, applicants must certify that they will satisfy the reporting requirements of section 1512(c) of the Recovery Act, which requires detailed reporting (including reporting on subawards).

Detailed information on section 1512(c) appears below, under “Accountability and Transparency under the Recovery Act.” Applicants may expect that a standard form and/or standard reporting mechanism will be made available at a future date.

Award Amount and Match

Applicants may submit project budgets up to \$50,000. No match is required for this solicitation.

Purpose Areas

JAG funds may be used for local initiatives, training, personnel, equipment, supplies, contractual support, information systems for criminal justice, and criminal justice-related research and evaluation activities that will improve or enhance:

- Prevention and education programs.
- Corrections and community corrections programs.
- Drug treatment and enforcement programs.
- Planning, evaluation, and technology improvement programs.
- Crime victim and witness programs (other than compensation).

Non-Supplanting

Federal funds must be used to supplement existing state and local funds for program activities and must not replace those funds that have been appropriated for the same purpose. See the OJP Financial Guide (Part II, Chapter 3). Additional information appears on the “OJP Recovery Act Additional Requirements” web page at www.ojp.usdoj.gov/recovery/solicitationrequirements.htm. OMB No. 1121-0323 Approval Expires 9/30/2009 6

Accountability and Performance

Recipients must be prepared to track and report on the specific outcomes and benefits attributable to use of Recovery Act funds. The accounting systems of all recipients and subrecipients must ensure that funds from any award under this Recovery Act solicitation are not commingled with funds from any other source.

Quarterly Financial and Programmatic Reporting

Consistent with the Recovery Act emphasis on accountability and transparency, reporting requirements under Recovery Act grant programs will differ from and expand upon OJP’s and the OHS&JP’s standard reporting requirements for grants. **In particular, recipients of JAG funding through this solicitation will be required to submit quarterly financial and programmatic reports within five (5) days of each calendar quarter.** Receipt of funds will be contingent on meeting the Recovery Act reporting requirements.

Programmatic and Financial Reporting Periods	Due Dates
October- December	January 5
January- March	April 5
April-June	July 5
July-September	October 5

The *aggregated* information from grantee reports will be posted on a public website. Funding recipients may expect that a standard form and/or reporting mechanism may be available. Additional instructions and guidance regarding the required reporting will be provided as they become available.

Recipient Reports: Not later than 5 days after the end of each calendar quarter, each recipient that received recovery funds from the OHS&JP shall submit a report to that agency that contains—

- (1) the total amount of recovery funds received from that agency;
- (2) the amount of recovery funds received that were expended or obligated to projects or activities; and
- (3) a detailed list of all projects or activities for which recovery funds were expended or obligated, including--
 - (A) the name of the project or activity;
 - (B) a description of the project or activity;
 - (C) an evaluation of the completion status of the project or activity;
 - (D) an estimate of the number of jobs created and the number of jobs retained by the project or activity;

Performance Measures

To assist in fulfilling the accountability objectives of the Recovery Act, as well as the Department’s responsibilities under the Government Performance and Results Act of 1993 (GPRA), Public Law 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. In addition, applicants must discuss their data collection methods in the application. The following are **required** measures for awards made under the Recovery Act:

Objective	Performance Measures	Data the grantee provides for 3-month reporting period	Description (Plain language explanation of what exactly is being provided)
Recovery Act: Preserving jobs	Number of jobs saved (by type) due to Recovery Act funding.	a) How many jobs were prevented from being eliminated with the Recovery Act funding during this reporting period? b) How many jobs that were eliminated within the last 12 months were reinstated with Recovery Act funding?	An unduplicated number of jobs that would have been eliminated if not for the Recovery Act funding during the three-month quarter. Report this data for each position only once during the grant. A job can include full time, part time, contractual, or other employment relationship.
Recovery Act: Creating jobs	Number of jobs created (by type) due to Recovery Act funding.	How many jobs were created with Recovery Act funding this reporting period?	An unduplicated number of jobs created due to Recovery Act funding during the three month quarter. Report this data for each position only once during the grant. A job can include full time, part time, contractual, or other employment relationship.

In addition, new performance measures specific to the JAG Program have been developed by BJA with input from criminal justice members in the field. The performance measures can be found at:

www.ojp.usdoj.gov/BJA/grant/JAG_Measures.pdf.

Agencies shall determine which outputs and outcomes meet their program specifications. Agencies must have a mechanism for tracking data in a timely manner.

What an Application Must Include

Proposals must include the following bold, underlined headings in the same order as presented. Although the bulleted questions following each heading are not required, if used, they will help applicants draft stronger proposals. Proposals may not exceed six pages.

PROBLEM STATEMENT

Describe the problem or issue to be addressed, and its impact on the community.

- What is the problem to be addressed?
- What are the short and long-term consequences for the community if the problem is not addressed?
- What statistics/data document the problem?

PROJECT DESCRIPTION

Describe the planned response to the identified problem.

- What response will be implemented to address the problem?
- What are the key components of the response?
- What resources are required to implement the response?

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PROJECT OBJECTIVES

Describe the accomplishments or changes anticipated as a result of the proposed response to the problem. Provide at least two objectives, with performance indicators and baseline numbers that promote the goal of the selected Program Area. Agencies should visit the Bureau of Justice Assistance website at: www.ojp.usdoj.gov/BJA/grant/JAG_Measures.pdf when developing their project objectives.

EXAMPLE	<u>OBJECTIVE</u> Measure of change that will result from the proposed project during project period.	<u>PERFORMANCE INDICATOR</u> Information collected to document expected changes.	<u>BASELINE NUMBER</u> Number documenting what occurred during the past year.
SAMPLE OBJECTIVE	Increase by 10 the number of crime prevention programs presented to residents in Cardinal County by December 31, 2005.	The number of crime prevention programs presented in Cardinal County.	Five crime prevention programs were presented to residents between January 1, 2004 and December 31, 2004.

TIMELINE AND ACTIVITIES

Describe how project activities and objectives will be reasonably achieved in the given timeframe.

- What activities will be performed throughout the project period?
- Provide a detailed timeline highlighting activities and accomplishment of program milestones.
- Detail agency's capacity to be operational within a short time frame. Projects should begin as soon as summer, 2009.

ORGANIZATION CAPACITY

Describe the composition, history, and accomplishments of the organization and individuals responsible for implementing the project.

- What is the mission of the implementing organization?
- What staff, including volunteers if applicable, will support the project?

Collaboration Boards

Collaboration Boards help projects achieve their goals and objectives. Collaboration Boards must conduct meetings at least quarterly and keep minutes of discussion items that may be reviewed by OHS&JP.

- What agencies and organizations will serve on the Collaboration Board?
- How will members of the Collaboration Board work together to achieve project goals and objectives?

History of Program

Projects all ready in operation should showcase significant achievements from past year.

Budget and Budget Narrative

Please complete the budget template and include a narrative for all requested line items.

Executive Summary

Please complete the executive summary. The executive summary should provide the reader a brief overview of your program narrative, including statement of need, program description, objectives, activities and collaborations.

Title Page

Please complete the title page. Please make sure to identify the sub-grantee and their contact information. If the implementing agency is assuming the role of sub-grantee, please identify appropriate CEO contact information.

PROPOSAL CHECKLIST

Use the following checklist as a general guide for submitting your Recovery Act: JAG proposal. Please read through the entire application packet before completing and submitting proposals.

- Title Page**
- Project Proposal**, *with headings clearly marked. Please note, an application form is not provided. Applicant must create document using listed headings.*
- Budget Form**
- Executive Summary**