

# FRANKLIN COUNTY PROBATE COURT

## ADULT NAME CHANGE APPLICATION INFORMATION

Please review the packet of documents you have received. The Probate Court clerk is not an attorney and cannot answer questions about your name change. It is required by law that you be a resident of Franklin County for at least one continuous year before you file your packet. If you have not lived in Franklin County for at least one year, your application will be dismissed and your filing fees will not be refunded.

### **BUSINESS OF THIS COURT IS CONDUCTED ON A CASH BASIS**

You must publish the name change in a newspaper of general circulation in the county. It is your responsibility to make sure that the legal notice is correct and completed. If you have questions as to how to obtain legal notice, you should consult with your attorney.

The papers you file must be typed or written in ink and must be legible. Illegible documents will be refused for filing. All names and addresses must be **complete**. Use middle names instead of middle initials. P.O. Boxes are not permitted for the applicant's address. Incorrect spellings or incorrect addresses may result in additional costs to you as well as a delay in the change of name.

**ONCE A NAME CHANGE APPLICATION HAS BEEN FILED,  
THERE WILL BE NO COURT COST REFUNDS.**