

# Franklin County Automatic Data Processing Board

***Michael Stinziano, Secretary/Chief Administrator***

*Cheryl Brooks Sullivan ♦ Chris Brown ♦ Daniel J. O'Connor, Jr  
John O'Grady ♦ Maryellen O'Shaughnessy ♦ Antone White ♦ David R. Payne*

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**To:** The Honorable Michael Stinziano, Secretary/Administrator,  
Franklin County Data Processing Board

**From:** Adam Frumkin, Chief Information Officer,  
Franklin County Data Center

**Date:** November 25, 2025

**Subject:** Agenda for Monday, December 01, 2025, Data Processing Board Meeting

The proposed agenda for the Monday, December 01, 2025, Franklin County Automatic Data Processing Board meeting is attached for your review. The meeting will be held in the Olympus Room (FCDC Auditorium) on the 9<sup>th</sup> floor of the Franklin County Courthouse, 373 S. High Street, Columbus, Ohio 43215.

**The Board will reconvene in a Regular Session at 9:00 A.M.**  
**AN AGENDA WILL BE PROVIDED TO YOU AT THE MEETING.**

**Cc:** The Honorable Cheryl Brooks Sullivan, Member, Franklin County Treasurer  
The Honorable Chris Brown, Member, Franklin County Court of Common Pleas  
The Honorable Daniel J. O'Connor Jr., Member, Franklin County Recorder  
The Honorable John O'Grady, Member, Franklin County Board of Commissioners  
The Honorable Maryellen O'Shaughnessy, Member, Franklin County Clerk of Courts  
Director Antone White, Member, Franklin County Board of Elections  
Deputy Director David R. Payne, Member, Franklin County Board of Elections

Jo Ellen Cline, Delegate, Franklin County Auditor  
Gary Dwyer, Delegate, Franklin County Auditor  
Shawn Dunlavy, Delegate, Franklin County Auditor  
Jennifer Goodman, Delegate, Franklin County Common Pleas Court  
Andrew Byerly, Delegate, Franklin County Common Pleas Court  
Adam Luckhaupt, Delegate, Franklin County Clerk of Courts  
Sharlene Chance, Delegate, Franklin County Clerk of Courts  
Angela Mathews, Delegate, Franklin County Clerk of Courts  
Zak Talarek, Delegate, Franklin County Board of Commissioners  
Juan Torres, Delegate, Franklin County Board of Commissioners  
C. Chris Cupples, Delegate, Franklin County Recorder  
Robert Hinton, Delegate, Franklin County Recorder  
Dusten Kohlhorst, Delegate, Franklin County Treasurer  
Orvell Johns, Delegate, Franklin County Treasurer  
Victoria Troy, Delegate, Franklin County Treasurer  
Steven Bulen, Delegate, Franklin County Board of Elections  
Erin M. Gibbons, Delegate, Franklin County Board of Elections  
Jeff Gatwood, Delegate, Franklin County Board of Elections

# **AGENDA-Automatic Data Processing Board Meeting, December 01, 2025**

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## **9:00 A.M. Convene in Regular Session**

- **Call to Order**
- **Pledge of Allegiance**
- **Secretary's Comments**
- **Approve or amend the Minutes of November 10, 2025, Regular Data Board Meeting**
- **New Business**

- **Resolution No. 25-087 Franklin County – Technology Equipment Salvage**
- **Resolution No. 25-088 Franklin County – Approval of Computer Hardware, Software, and Services \$99,999.99 or Less**
- **Resolution No. 25-089 Franklin County – Cybersecurity Program Framework Standard**
- **Resolution No. 25-090 Franklin County Data Center – Website and Mobile App Audit and Strategic Plan**
- **Resolution No. 25-091 Franklin County Board of Commissioners and Board of Elections – Public Record Management System**
- **Resolution No. 25-092 Franklin County Clerk of Courts – 2026 Baseline Procurement and Annual Renewal**
- **Resolution No. 25-093 Franklin County Data Center – 2026 Baseline Procurement and Annual Renewal**
- **Resolution No. 25-094 Franklin County Board of Developmental Disabilities – 2026 Baseline Procurement and Annual Renewal**
- **Resolution No. 25-095 Franklin County Fleet Management– 2026 Baseline Procurement and Annual Renewal**

## **Motion to go into Executive Session**

**Motion to Hold an Executive Session for the purpose of considering** the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to Ohio Revised Code Section 121.22 (G)(1),  
Roll call vote (requires a majority of the quorum)

## **Reconvene in Regular Session**

**Motion to Adjourn the Executive Session**  
Roll call vote (requires a majority of the quorum)

- Resolution No. 25-096 Personnel Action – Promotion – Assistant Director, GX Foundry
- Resolution No. 25-097 Personnel Action – Promotion – Enterprise Project Manager 3
- Resolution No. 25-098 Personnel Action – Promotion – Enterprise Project Manager 1
- Resolution No. 25-099 Personnel Action – Promotion – Enterprise Cloud & Client Engineer 1
- Resolution No. 25-100 Personnel Action – Promotion – Enterprise Network Engineer 1
- Resolution No. 25-101 Personnel Action – Pay Increase – Enterprise Network Engineer 1

**Other Business**

**Adjourn**

# FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD

## Minutes of the November 10, 2025, Regular Board Meeting

Date Approved: December 01, 2025



**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas



**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts



**John O'Grady**, Member  
Franklin County Commissioner



**Daniel J. O'Connor Jr.**, Member  
Franklin County Recorder



**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

**Antone White**, Member  
Director, Franklin County Board of Elections



**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

## **Franklin County Automatic Data Processing Board**

***Michael Stinziano, Secretary/ Chief Administrator***

*Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr*

*John O'Grady • Maryellen O'Shaughnessy • Antone White • David Payne*

*373 S. High Street, FCDC Olympus, 9<sup>th</sup> Floor, Columbus, Ohio*

11/10/2025

### **Board Members present:**

Franklin County Auditor, Michael Stinziano

Franklin County Court of Common Pleas, Chris Brown

Franklin County Clerk of Courts, Angela Matthews - Delegate

Franklin County Board of Commissioners, Juan Torres - Delegate

Franklin County Recorder, Daniel J. O'Connor

Franklin County Treasurer, Dusten Kohlhorst - Delegate

Franklin County Board of Elections, Antone White

Franklin County Board of Elections, Steve Bulen - Delegate

### **Also Present:**

Adam Frumkin, FCDC Chief Information Officer

Kara Cruikshank, FCDC Chief of Staff

Julie Lust, FCDC Chief Financial Officer

Kassy Franz, FCDC Chief People Officer

John Proffitt, FCDC Chief Digital Officer

Stephen Whipkey, FCDC Chief Information Security Officer

Jeanine Hummer, First Assistant Prosecuting Attorney and Chief Counsel

Mary Ann Brooks, FCDC Executive Administrative Assistant

### **9:00 A.M. Convene in Regular Session**

#### **I. Call to Order**

#### **II. Pledge of Allegiance**

#### **III. Secretary's Comments**

#### **IV. Approval of Minutes of 10/06/2025, Regular Data Board Meeting**

Michael Stinziano asked for a motion to approve the following meeting minutes. Daniel J. O'Connor Jr. moved to approve the meeting minutes; Antone White seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the minutes: Michael Stinziano, Chris Brown, Angela Mathews, Juan Torres, Daniel J. O'Connor Jr., Dusten Kohlhorst, Antone White, and Steven Bulen.

#### **V. New Business**

##### **Resolution No. 25-083 Franklin County - Microsoft Copilot Artificial Intelligence Policy**

Michael Stinziano asked for a motion to approve the resolution. Dusten Kohlhorst moved to approve the resolution; Antone White seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution:

## **Franklin County Automatic Data Processing Board**

***Michael Stinziano, Secretary/ Chief Administrator***

*Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr*

*John O'Grady • Maryellen O'Shaughnessy • Antone White • David Payne*

*373 S. High Street, FCDC Olympus, 9<sup>th</sup> Floor, Columbus, Ohio*

11/10/2025

Michael Stinziano, Chris Brown, Angela Mathews, Juan Torres, Daniel J. O'Connor Jr., Dusten Kohlhorst, Antone White, and Steven Bulen.

### **Resolution No. 25-084 Franklin County - Technology Equipment Salvage**

Michael Stinziano asked for a motion to approve the resolution. Angela Mathews moved to approve the resolution; Dusten Kohlhorst seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Angela Mathews, Juan Torres, Daniel J. O'Connor Jr., Dusten Kohlhorst, Antone White, and Steven Bulen.

#### **VI. Motion to Hold an Executive Session for the purpose of discussing Personnel Matters**

Michael Stinziano asked for a motion to move into executive session. The Board denied the motion and continued on with the open meeting.

#### **VII. Personnel Matters**

##### **Resolution No. 25-085 - Personnel Action - Backfill - Enterprise Network Engineer 2**

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution. Daniel J. O'Connor Jr. seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Angela Mathews, Juan Torres, Daniel J. O'Connor Jr., Dusten Kohlhorst, Antone White, and Steven Bulen.

##### **Resolution No. 25-086 - Personnel Action - Promotion - Enterprise Identity Access Management Engineer 1**

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution. Dusten Kohlhorst seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Angela Mathews, Juan Torres, Daniel J. O'Connor Jr., Dusten Kohlhorst, Antone White, and Steven Bulen.

#### **VIII. Other Business**

##### **IX. Adjourn**


Meeting was adjourned at 09:26 AM

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD


FRANKLIN COUNTY  
TECHNOLOGY EQUIPMENT SALVAGE

Voting Aye thereon

  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
**John O'Grady**, Member  
Franklin County Commissioner

  
**Daniel O'Connor**, Member  
Franklin County Recorder

  
**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

  
**Antone White**, Member  
Director, Franklin County Board of Elections

  
**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

Voting Nay thereon

**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

**John O'Grady**, Member  
Franklin County Commissioner

**Daniel O'Connor**, Member  
Franklin County Recorder

**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

**Antone White**, Member  
Director, Franklin County Board of Elections

**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY  
TECHNOLOGY EQUIPMENT SALVAGE**

**WHEREAS**, it has been determined that certain County technology equipment is obsolete and unfit for Franklin County use; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer recommends this equipment be declared surplus for the purpose of public sale or disposal per the County Property Policy; and,

**WHEREAS**, a list of the equipment is attached hereto and made a part hereof; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board recommends the Franklin County Board of County Commissioners, in accordance with Ohio Revised Code Section §307.12, and Franklin County Board of Commissioners Resolution 0276-24, that the equipment specified in the attached list be placed for public sale or disposal per the County Property Policy.





Franklin County Automatic Data Processing Board  
Technical Equipment Salvage Resolution  
Resolution #: 25-087  
Date: 12/01/2025

Agency	Description	Number of Units
Auditor	Microphone	2
Auditor	Phone	153
Data Center	Headset	2
Data Center	Phone	1
Data Center	Projector	1
Public Facility Management	Printer	3
Public Facility Management	Scanner	1
Public Facility Management	Switch	3
Public Facility Management	UPS	7
Recorder	Desktop PC	3
Recorder	Laptop PC	2
Recorder	Printer	6
Veteran Services	Phone	35

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD


ACQUISITION APPROVAL OF COMPUTER HARDWARE,  
SOFTWARE, AND SERVICES \$99,999.99 OR LESS

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor


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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**ACQUISITION APPROVAL OF COMPUTER HARDWARE,  
SOFTWARE, AND SERVICES \$99,999.99 OR LESS**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.842, the board may, in writing, authorize any county office to contract for automatic or electronic data processing or record-keeping services or operate or acquire automatic or electronic data processing or record-keeping equipment, where the board determines such action is desirable; and

**WHEREAS**, the Franklin County Automatic Data Processing Board has approved an Information Systems Acquisition Process under Resolution 20-051; and,

**WHEREAS**, the Data Center Chief Information Officer requests the authority of the Board to approve non-Data Center acquisition of computer hardware, software, or services in the amount of \$99,999.99 or less; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the Data Center Chief Information Officer or designee to approve the acquisition of computer hardware, software, or services in the amount of \$99,999.99 or less for the period January 02, 2026, through January 11, 2027.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD


FRANKLIN COUNTY  
CYBERSECURITY PROGRAM FRAMEWORK STANDARD

Voting Aye thereon



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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas



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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts



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**John O'Grady**, Member  
Franklin County Commissioner



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**Daniel O'Connor**, Member  
Franklin County Recorder



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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer



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**Antone White**, Member  
Director, Franklin County Board of Elections



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**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

Voting Nay thereon

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**John O'Grady**, Member  
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**Daniel O'Connor**, Member  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY  
CYBERSECURITY PROGRAM FRAMEWORK STANDARD**

**WHEREAS**, in accordance with Ohio Revised Code §307.841, the board may, by unanimous consent, adopt such rules and regulations as it deems necessary for its operation; and

**WHEREAS**, in accordance with Ohio Revised Code §9.64, the Cybersecurity Program Framework Standard attached to and made a part hereof is submitted to the Franklin County Automatic Data Processing Board for review; and

**WHEREAS**, the Franklin County Data Center Chief Information Officer recommends this framework;

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board recommends the Cybersecurity Program Framework Standard hereby attached be approved by the Franklin County Board of Commissioners.

# **Franklin County Cybersecurity Program Framework Standard**

## **1. Purpose**

The standards outlined in this document aim to ensure compliance with the Ohio Revised Code, minimize risk, and enhance governance of Franklin County's cybersecurity program.

## **2. Authorization**

Ohio Revised Code §307.84

... After the initial meeting of the county automatic data processing board, no county office will purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board.

Ohio Revised Code §9.64

...The legislative authority of a political subdivision will adopt a cybersecurity program that safeguards the political subdivision's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity. The program will be consistent with generally accepted best practices for cybersecurity, such as the national institute of standards and technology cybersecurity framework, and the center for internet security cybersecurity best practices...

## **3. Scope**

The following Franklin County entities are in scope for this standard:

- 10th District Court of Appeals
- Animal Care & Control
- Auditor
- Board of Commissioners
- Court Appointed Special Advocates (CASA)
- Child Support Enforcement <sup>1</sup>
- Clerk of Courts
- Coroner
- Data Center
- Economic Development and Planning
- Emergency Management & Homeland Security
- General Services (Fleet Management and Purchasing)
- Guardianship Service Board
- Homeland Security and Justice Programs

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<sup>1</sup> The Data Center does not manage the technology infrastructure.

Human Resources, Benefits, and Risk Management  
Job and Family Services<sup>1</sup>  
Law Library  
Office on Aging  
Probate Court  
Prosecuting Attorney  
Public Defender  
Public Facilities Management  
Recorder  
Sanitary Engineer  
Sheriff  
Treasurer  
Veteran's Service Commission

The following Franklin County entities separately manage all or part of their own information technology infrastructure and are required to comply with this framework.

Court of Common Pleas, General Division<sup>1</sup>  
Court of Common Pleas, Domestic Relations and Juvenile Division<sup>1</sup>  
Engineer's Office<sup>1</sup>

The following Franklin County entities are out of scope for mandatory compliance as they are separate political subdivisions and, as such, manage their own cybersecurity programs in accordance with Ohio Revised Code §9.64:

Alcohol, Drug and Mental Health Board (ADAMH)  
Board of Developmental Disabilities  
Board of Elections <sup>2</sup>  
Children Services  
Public Health<sup>2</sup>  
Solid Waste Authority of Central Ohio (SWACO)

#### **4. Standard**

Franklin County's Cybersecurity Program Framework Standard is based on the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF) 2.0. This program will implement controls in accordance with the best practices outlined in the Center for Internet Security (CIS) Controls version 8.1 framework. The Franklin County Data Center, operating under the authority of Ohio Revised Code §307.84 and in collaboration with partner agencies, will manage this program, policies, and governance measures to ensure compliance with these standards.

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<sup>2</sup> The Data Center manages the technology infrastructure.  
Cybersecurity Program Framework Standard  
Version 1.0 dated 12/1/2025      Page 2 of 6

The high-level structure of the Franklin County Cybersecurity Program Framework Standard is based on the following NIST CSF 2.0 functions:

- 4.1. Govern:** Establish, communicate, and monitor cybersecurity risk management strategy.
- 4.2. Identify:** Ensure that current cybersecurity risks are understood, including an understanding of organizational assets such as data, hardware, software, systems, facilities, services, personnel, suppliers, and related risks.
- 4.3. Protect:** Implement safeguards to manage the organization's cybersecurity risks.
- 4.4. Detect:** Identify possible cybersecurity threats and breaches.
- 4.5. Respond:** Address any identified cybersecurity incident promptly.
- 4.6. Recover:** Recover the assets and restore operations affected by a cybersecurity incident.

## **5. Enterprise Controls**

The following enterprise controls establish the information security baseline that supports the program's core functions in addressing ongoing cybersecurity risks. These controls will be prioritized and implemented in accordance with the guidance of the CIS Controls Framework.<sup>3</sup>

- 5.1. Inventory and Control of Enterprise Assets:** Actively manage (inventory, track, and correct) all enterprise assets (end-user devices, including portable and mobile; network devices; non-computing/Internet of Things (IoT) devices; and servers) connected to the infrastructure physically, virtually, remotely, and those within cloud environments, to accurately know the totality of assets that need to be monitored and protected within the enterprise. This will also support the identification of unauthorized and unmanaged assets to remove or remediate.
- 5.2. Inventory and Control of Software Assets:** Effectively manage all software on the network by tracking, correcting, and ensuring only authorized operating systems and applications are installed and allowed to run. Unauthorized and unmanaged software must be detected and blocked from installation or execution.
- 5.3. Data Protection:** Establish processes and technical controls to identify, classify, securely manage, retain, and dispose of data.
- 5.4. Secure Configuration of Enterprise Assets and Software:** Establish and maintain secure configuration standards for enterprise assets, including end-

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<sup>3</sup> Center for Internet Security. CIS Critical Security Controls Version 8.1. March 2025. Available at: <https://www.cisecurity.org/controls/v8>



user devices (both portable and mobile), network devices, non-computing/IoT devices, and servers, as well as software such as operating systems and applications.

- 5.5. **Account Management:** Utilize processes and tools to assign and manage authorization for user accounts, including administrator and service accounts, to access enterprise assets and software.
- 5.6. **Access Control Management:** Use processes and tools to create, assign, manage, and revoke access credentials and privileges for user, administrator, and service accounts for enterprise assets and software.
- 5.7. **Continuous Vulnerability Management:** Continuously assess and track vulnerabilities across all enterprise assets within the enterprise's infrastructure, to remediate and minimize the window of opportunity for attackers. Monitor public and private industry sources for new threat and vulnerability information.
- 5.8. **Audit Log Management:** Collect, alert, review, and retain audit logs of events that could help detect, understand, or recover from an attack.
- 5.9. **Email and Web Browser Protections:** Implement protections and detections against threats from email and web vectors. The Data Center will offer this protection as a service to the entities it supports with infrastructure.
- 5.10. **Malware Defenses:** Prevent or control the installation, spread, and execution of malicious applications, code, or scripts on enterprise assets. The Data Center will implement malware defenses at the enterprise level for the infrastructure under its responsibility.
- 5.11. **Data Recovery:** Maintain data recovery practices sufficient to restore in-scope enterprise assets to a pre-incident and trusted state.
- 5.12. **Network Infrastructure Management:** Implement and actively manage network devices to prevent attackers from exploiting vulnerable services and access points.
- 5.13. **Network Monitoring and Defense:** Establish and maintain thorough network monitoring and defense mechanisms to protect against security threats across the enterprise's network infrastructure and user base. The Data Center will implement network monitoring and defense services at the enterprise level to support the infrastructure it oversees.
- 5.14. **Cybersecurity Awareness and Skills Training:** Implement a comprehensive security awareness program to promote a culture of security consciousness among employees and ensure they have the necessary skills to mitigate cybersecurity risks within the organization. The Data Center will provide foundational cybersecurity awareness and skills training for the agencies it oversees. It is also recommended to incorporate additional training as needed, tailored to specific technologies or job functions.

- 5.15. Service Provider Management:** Assess service providers that manage sensitive data or critical IT platforms to ensure they adequately protect those assets.
- 5.16. Application Software Security:** Proactively manage the security lifecycle of internally developed, hosted, or acquired software to prevent, detect, and remediate security vulnerabilities before they impact the enterprise.
- 5.17. Incident Response Management:** Establish a comprehensive capability for incident response that encompasses policies, plans, procedures, defined roles, training, and communication methods to prepare for, detect, and respond promptly to attacks.
- 5.18. Penetration Testing:** Evaluate the effectiveness and resilience of enterprise assets by identifying and exploiting weaknesses in controls, including personnel, processes, and technology, while simulating the objectives and actions of an attacker.

## **6. Responsibilities**

The Data Center will create and maintain documentation that defines the responsibilities of both the Data Center and individual Agencies, Courts, and Boards (Agencies) in implementing these controls. Agencies managing their own technology infrastructure, data, and domains that are not overseen by the Data Center are responsible for implementing controls and ensuring compliance with program standards as required by law.

## **7. Exception Process**

The Data Center will implement a process to ensure that exception requests are reviewed and tracked centrally. These exceptions will undergo review at least once a year.

## **8. Assessments and Metrics**

The Data Center will establish and maintain assessment processes and performance metrics to enhance governance activities and prioritize risks within the Franklin County Cybersecurity Program Framework. All agencies are expected to collaborate with the Data Center in this initiative. Each agency must report its compliance with all framework requirements to the Data Center. Agencies that manage their own technology infrastructure, data, and domains are responsible for their own control assessments; however, they may choose to collaborate with the Data Center on these efforts if they wish.

## **9. Incident Reporting and Ransomware Payments**

Cybersecurity incidents, as defined by ORC §9.64, must be reported to the following entities in the State of Ohio within specific timeframes:

Department of Public Safety: report within 7 days.

Auditor of State: report within 30 days.

Additionally, any ransomware payments require formal approval from the legislative authority.

## **10. Implementation Guidance**

The initial adoption of this framework at the program level is determined by the effective date of this standard. However, Franklin County will need additional time and resources to implement the necessary policies, procedures, standards, and software to comply with the controls outlined in this framework. The Data Center will create policies and standards that detail the implementation requirements and timelines for each specific control. Compliance procedures from the Auditor of State are currently being developed to align with the Ohio Compliance Supplement.

## **11. Resources**

NIST Cybersecurity Framework: <https://www.nist.gov/cyberframework>

Center for Internet Security (CIS) Controls: <https://www.cisecurity.org/controls>

## **12. Revision History**

12/1/2025 Version 1.0

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
WEBSITE AND MOBILE APP AUDIT AND STRATEGIC PLAN**

**Voting Aye thereon**

**Voting Nay thereon**



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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas




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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts



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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner




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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder



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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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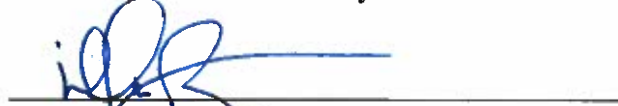
**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections



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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
WEBSITE AND MOBILE APP AUDIT AND STRATEGIC PLAN**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, after the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.

---

Title:	Website and Mobile App Audit and Strategic Plan
Agency:	Franklin County Data Center
Amount:	Not to Exceed \$279,426 (2026)
Category:	Consulting Services

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### **Business Justification**

Franklin County provides many of our services, programs, and activities through websites and mobile apps. When these websites and mobile apps are not accessible, they can create barriers for people with disabilities.

Under Title II of the ADA, for web and mobile app accessibility, Franklin County websites, mobile apps, and the documents and services associated with them must meet specific requirements by April 24, 2026. If this deadline is not met, fines and lawsuits are a possibility.

### **Description**

During a 14-week engagement, the consultant will perform both automated and manual audits of the environment to ensure ADA requirements and readability standards are met.

The consultant will review content and information architecture for accessibility and usability. They will confirm the presence and clarity of navigational and accessibility elements such as headers and alt text. Reviews content for plain language, bulleted lists, short sentences and paragraphs, and other writing elements that help people understand complex subjects and navigate important tasks.

A recommendation and strategy will be provided regarding next steps and how to successfully deploy a program for the future that ensures all Franklin County residents have access to the information and services they deserve.

The Data Center will work closely with the vendor to obtain audit information and recommendations as they become available, allowing for corrective action to be taken as quickly as possible.

### **Fiscal Information**


**Funding Source:** The Data Center will work with OMB to identify funding.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY BOARD OF COMMISSIONERS AND  
BOARD OF ELECTIONS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
PUBLIC RECORD MANAGEMENT SYSTEM

Voting Aye thereon

Voting Nay thereon

  
\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

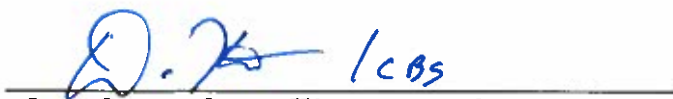
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

*Abstain*  
\_\_\_\_\_  
**John O'Grady**, Member  
Franklin County Commissioner

\_\_\_\_\_  
**John O'Grady**, Member  
Franklin County Commissioner

  
\_\_\_\_\_  
**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

\_\_\_\_\_  
**Antone White**, Member  
Director, Franklin County Board of Elections

*ABSTAIN*  
\_\_\_\_\_  
**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

\_\_\_\_\_  
**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY BOARD OF COMMISSIONERS AND  
BOARD OF ELECTIONS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
PUBLIC RECORD MANAGEMENT SYSTEM**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

**WHEREAS**, the attached detail describes the purchase required for continued operations or deployment of new services; and,

**WHEREAS**, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



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Title:	Public Record Management System
Agency:	Franklin County Board of Commissioners and Board of Elections
Amount:	Not to Exceed \$168,912.43 Over Three Years
Category:	Software and Deployment Services

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### **Business Justification**

Public records requests are essential for promoting transparency and accountability in government operations. They allow citizens to access information about government actions, decisions, and expenditures, which is vital for informed decision-making and building public trust.

Ohio Revised Code §149.43 mandates that public offices respond to requests for public records within a reasonable time. This software will help the Board of Commissioners and the Board of Elections to manage the records request process.

### **Description**

The software will enable up to three agencies to utilize the record request management system with workflow software.

### **Fiscal Information**

**Funding Source:** Partner bill-back.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY CLERK OF COURTS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2026 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**Voting Aye thereon**



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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas



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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts



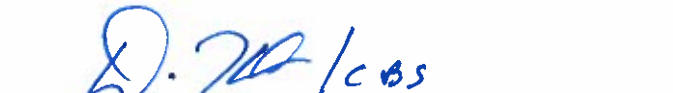
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**John O'Grady**, Member  
Franklin County Commissioner



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**Daniel O'Connor**, Member  
Franklin County Recorder

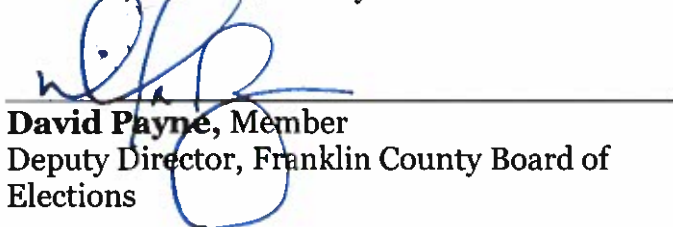


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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections



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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**Voting Nay thereon**

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

---

**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**John O'Grady**, Member  
Franklin County Commissioner

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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY CLERK OF COURTS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2026 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, after the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



## Franklin County Automatic Data Processing Board Information Technology Procurement Resolution

Resolution #: 25-092

Dated: 12/01/2025

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Title	2026 Baseline Procurements and Annual Renewals
Agency	Franklin County Clerk of Courts
Amount	\$764,498
Category	Hardware, Software, and Technology Services

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### **Business Justification**

The Franklin County Clerk of Courts (CLCT) preserves court records for Franklin County. Additionally, the CLCT manages titling and proof of vehicle ownership for the State of Ohio. Both lines of service are vital to Franklin County's citizens and require technology support to succeed.

This resolution will authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

### **Description**

Request Type	Description
IT Capital Software	CSI Intellidact Licensing and associated services
IT Capital Software	Tybera Services Contract Deliverables
IT Capital Software	TMH Project Management
IT Cellphone and Data Plan Services	Cellphone Plans
IT Consultants	3 <sup>rd</sup> Party Vendor Support
IT Consultants	CBS Cash Balancing System
IT Consultants	Innovation
IT Consultants	Mapsyst Support
IT Data Processing Services	Munis Certification of Auto Title Chargebacks
IT Maintenance and Repair Agreements	Camera System Maintenance
IT Maintenance and Repair Agreements	Kodak Scanner Maintenance
IT Maintenance and Repair Agreements	Gordon Flesh
IT Microsoft Licenses	Microsoft 365
IT SaaS	Tybera SaaS
IT Software Subscription and Maintenance	Lobby Central
IT Software Subscription and Maintenance	Adobe
IT Software Subscription and Maintenance	Archive Social
IT Software Subscription and Maintenance	Forecast
IT Software Subscription and Maintenance	Harvest
IT Software Subscription and Maintenance	Kronos Workforce Ready

IT Software Subscription and Maintenance	Kronos HR
IT Software Subscription and Maintenance	Intellivue Annual Support

### **Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above recurring information technology items. The Data Center is committed to collaborating on the development and evaluation of solutions that align with CLCT's business and the following strategic initiatives: cost-effective technology, reducing technical debt, and decreasing duplicate technology.

### **Fiscal Information**

**Funding Source:** Franklin County Clerk of Courts 2026 Baseline Budget pending Commissioner approval.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2026 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts


**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
**John O'Grady**, Member  
Franklin County Commissioner

**John O'Grady**, Member  
Franklin County Commissioner

  
**Daniel O'Connor**, Member  
Franklin County Recorder

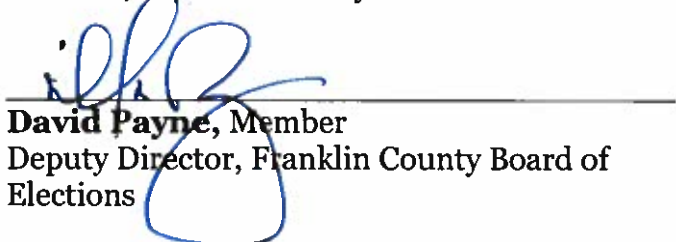
**Daniel O'Connor**, Member  
Franklin County Recorder

  
**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

**Antone White**, Member  
Director, Franklin County Board of Elections

**Antone White**, Member  
Director, Franklin County Board of Elections

  
**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2026 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, after the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
Information Technology Procurement Resolution  
Resolution #: 25-093  
Dated: 12/01/2025

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Title	2026 Baseline Procurement and Annual Renewals
Agency	Franklin County Data Center
Amount	Not to Exceed \$11,027,150
Category	Hardware, Software, and Technology Services

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**Business Justification**

The Franklin County Data Center (FCDC) maintains a countywide data network that serves over 44 partner agencies, courts, boards, and programs. Maintaining the network requires a continuation of annual software subscriptions, hardware maintenance, support services, materials, and supplies. This resolution will authorize the continuation of current baseline annual renewals and procurement as listed below. Procurement associated with new projects will be presented under separate resolutions.

Access Point software
ADA compliance consulting, services, software and support
Addaxes for security requests
Additional Technology Hardware <\$5,000
Adobe LGA
ARIN Record Management Service
AT&T HR Anonymous Reporting Line
AT&T SIP, ASE, ASEoD Circuits, phone service, and fiber
Atlassian Confluence Premium
Atlassian Jira Add-on: Aura Content Formatting Macros
Atlassian Jira Add-on: EazyBI for and Jira Cloud
Atlassian Jira add-on: Loom
Atlassian Jira Add-on: Optics content formatting
Atlassian Jira Add-on: Pulse visualize content
Atlassian Jira Add-on: Refined Sites for Confluence and Jira Service Management
Atlassian Jira Add-on: Scriptrunner for Confluence and Jira
Atlassian Jira Add-on: Shoppi-e
Atlassian Jira Cloud (Work Management)
Atlassian Jira Product Discovery
Atlassian Jira Service Management
Atlassian StatusPage
Atlassian Trello
Azure & AWS Cloud Readiness



Azure Storage
Backup and recovery solution
Barcode400, TL Ashford, in support of IBM printing for CLCT
Beyond Trust Remote Access (helpdesk & partners)
Bluebeam REVU
Cabling Contractor staff augmentation services associated with network upgrades
Call2Teams Licenses
Carousel Digital Signage 21 Licenses
Carrier lookup subscription (data247)
Cisco Intersight UCS SaaS
Cisco Modeling Lab
Cisco Phone service overages
Consulting Services in support of technology
Contractors for SME and Staff Aug work
Copier Maintenance
Core, endpoint, reveal, asset inventory, discover, patch, deploy, comply security software
CSV Converter software
Dark Fiber from the City of Columbus
Domain SSL Certificates
Dynamics platform support
eFax Router software
Ekahau Wi-Fi Survey SW, 2 licenses
Electronic Signature software
Email security software
ERP software
File Edit Utility (FEU) for iSeries
File transfer software
Firewall software
GitHub + GitHub Copilot
GoodSync, required for Cold Fusion Apps
Google Maps API For One Franklin County
Harvest time tracking software
Identity and Access Management software
Infrastructure monitoring and reporting software
Intellicloud content management software and support
iSeries backup and recovery solution (VTL)
iSeries Passport & Rational SW
iSeries QEDD Remote Monitoring and Software
IT Repair and upgrade parts
Kioware Kiosk Software
Kiwi Syslog Server Compliance logging
Lansweeper
Laptop, Monitor, Printer, Keyboard, Headset in support of technology

LinkedIn Recruiter
Long Distance Services
Lowcode App Dev Platform
Lucidchart Enterprise Salesforce Appexchange
MailEnable software
Mailers+4software
Maintenance - Data Domain
Maintenance - Cisco Switches Aftermarket
Maintenance - Dell Servers Aftermarket
Maintenance - HDD/SDD Drive Shredder
Maintenance - iSeries 24X7
Maintenance – Storage solution
Maintenance - Switches Smartnet
Maintenance - UCS Smartnet
MDR EDR software
Membership & Professional Dues
Microsoft 365 and other software in support of the county
Microsoft ESU - Win 11
Microsoft Server and Cloud Agreement
Mitel Phone software and support services until fully retired
Mobile and data plans
MS-ISAC Membership
New hire drug screen
Office supplies
OnBase software and support services
One Franklin County website support services
Ooma software
Parking
Password Manager
Phone and network consumable supplies
Planet Press Object IF Lune
Privileged Account Security Suite
Public Payphone Services
Rate study for countywide allocations
Receptionist software for guest check-in
Recognition Program for Data Center Staff
Secondary data center
Secure Browser software
Secure ISP service
Security Explorer
Server virtualization software
Shirts for Data Center Staff
Snagit

SQL optimization and workflow software
Staff augmentation and SME professional services for design review and engineering
Survey Monkey
Training, Travel, Tuition
Transportation expense
Venmider
Website content management software
Website security and performance software

### **Risks**

The Data Center does not anticipate any risks associated with this procurement. Without the annual renewals and baseline procurement, IT services would be compromised.

### **Fiscal Information**

**Funding Source:** Franklin County Data Center 2026 Baseline Budget pending Commissioner approval.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2026 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon



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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas



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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts



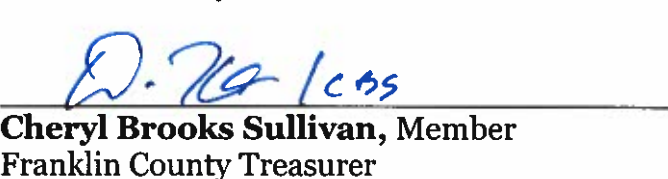
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**John O'Grady**, Member  
Franklin County Commissioner



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**Daniel O'Connor**, Member  
Franklin County Recorder

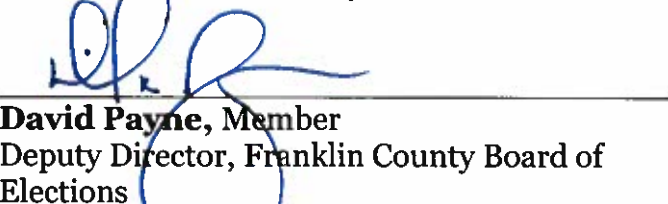


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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections



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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

Voting Nay thereon

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

---

**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**John O'Grady**, Member  
Franklin County Commissioner

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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2026 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, after the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
Information Technology Procurement Resolution

Resolution #: 25-094  
Dated: 12/01/2025

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Title	2026 Baseline Procurements and Annual Renewals
Agency	Franklin County Board of Developmental Disabilities
Amount	\$3,111,034.00
Category	Hardware, Software, and Technology Services

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### **Business Justification**

The Franklin County Board of Developmental Disabilities maintains and manages its own technology infrastructure, including a data center that supports over 700 employees across multiple physical locations. The Board's technology budget provides for hardware, software, operating systems, data management, enterprise and desktop applications, email, security, disaster recovery, backups, lifecycle replacements, telecom, project support, and service recipient technologies. Additionally, the Board collaborates and utilizes several Franklin County Data Center-provided solutions.

The Franklin County Board of Developmental Disabilities has submitted its entire hardware, software, and support services budget for FY 2026 in order to ensure that technology requirements are met to effectively carry out the agency's mission. Items in this document will be purchased throughout FY 2026 utilizing agency funds. No general funds are being requested.

This resolution will authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

### **Description**

Request Type	Description
IT Capital Hardware	Interactive whiteboards
IT Cellphone and Data Plan Services	T-Mobile Air Cards
IT Cellphone and Data Plan Services	T-Mobile Cellphone service
IT Data Processing Services	Contractor and Consultants
IT Data Processing Services	FC Data Center - data processing services.
IT Hardware	Peripherals
IT Hardware	Desktop/Laptops/tablet lifecycle replacements
IT Hardware	Printers
IT Hardware	Monitors
IT Hardware	iPad lifecycle

IT Hardware	Data Center UPS
IT Hardware	Conference room A/V
IT Hardware	Adaptive accessories-gooseneck mounts
IT Maintenance and Repair Agreements	Presidio - plus pro-rated additions
IT Maintenance and Repair Agreements	Iron Mountain
IT Maintenance and Repair Agreements	Key Blueprint
IT Maintenance and Repair Agreements	STI Networks - Phone system Maint.
IT Maintenance and Repair Agreements	Mitel Software maint. through STI Networks
IT Maintenance and Repair Agreements	STI networks outsourced Telecom service
IT Maintenance and Repair Agreements	Security Assessments and updates
IT Software and Licensing	iPad Apps
IT Software Subscription and Maintenance	Certificates
IT Software Subscription and Maintenance	All Data - Repair Maintenance DB Subscription
IT Software Subscription and Maintenance	Fiscal system-EPMX
IT Software Subscription and Maintenance	FCBDD.org Website refresh and updates
IT Software Subscription and Maintenance	Track-It Tech Licenses
IT Software Subscription and Maintenance	iVideo - A/V maint.
IT Software Subscription and Maintenance	VEAM Backup
IT Software Subscription and Maintenance	FileMaker
IT Software Subscription and Maintenance	Teacher software
IT Software Subscription and Maintenance	PSI Gatekeeper Case Management
IT Software Subscription and Maintenance	Core CX360 Case Management
IT Software Subscription and Maintenance	FCFC Brittco
IT Software Subscription and Maintenance	Facility Dude
IT Software Subscription and Maintenance	Immix/ Kronos Hosted Services
IT Software Subscription and Maintenance	Survey Monkey
IT Software Subscription and Maintenance	IEP Anywhere/Same Goal software
IT Software Subscription and Maintenance	Intellivue annual support
IT Software Subscription and Maintenance	Meraki annual AP Licensing/support
IT Software Subscription and Maintenance	SolarWinds - annual maintenance/engineer's tool set- app monitor
IT Software Subscription and Maintenance	Company Mileage License
IT Software Subscription and Maintenance	Domain Ownership
IT Software Subscription and Maintenance	Nessus Security Software Subscription
IT Software Subscription and Maintenance	SEI - server maint. onsite
IT Software Subscription and Maintenance	MNJ - Barracuda web and spam cloud filtering
IT Software Subscription and Maintenance	Veritas Backup Exec
IT Software Subscription and Maintenance	Presidio/Vertiv- Admin/Watermark UPS
IT Software Subscription and Maintenance	QuickBase- project management online tool
IT Software Subscription and Maintenance	OARnet - VMware annual maintenance
IT Software Subscription and Maintenance	HMB- RightFax
IT Software Subscription and Maintenance	Dropbox
IT Software Subscription and Maintenance	Adobe
IT Software Subscription and Maintenance	OneSpan e-signature
IT Software Subscription and Maintenance	365 subscription
IT Software Subscription and Maintenance	Zoom
IT Software Subscription and Maintenance	Spamhaus
IT Software Subscription and Maintenance	Rush Truck Centers
IT Software Subscription and Maintenance	VersaTrans E-link/Tyler Tech

IT Software Subscription and Maintenance	Zonar License
IT Software Subscription and Maintenance	Cummins
IT Software Subscription and Maintenance	Noregon DOC
IT Software Subscription and Maintenance	Fuelmaster/syn-tech
IT Software Subscription and Maintenance	Alldata
IT Software Subscription and Maintenance	Bendix
IT Software Subscription and Maintenance	Helm
IT Software Subscription and Maintenance	Transfinder
IT Software Subscriptions and Maintenance	CLIO- Themis
IT Software Subscriptions and Maintenance	Trumpet
IT Software Subscriptions and Maintenance	DUO

### **Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above recurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with FCBDD business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

### **Fiscal Information**

**Funding Source:** Franklin County Board of Developmental Disabilities 2026 Baseline Budget pending Commissioner approval.



FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD


FRANKLIN COUNTY FLEET MANAGEMENT  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2026 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

*Abstain*  
\_\_\_\_\_  
**John O'Grady**, Member  
Franklin County Commissioner

\_\_\_\_\_  
**John O'Grady**, Member  
Franklin County Commissioner

  
\_\_\_\_\_  
**Daniel O'Connor**, Member  
Franklin County Recorder

\_\_\_\_\_  
**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY FLEET MANAGEMENT  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2026 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, after the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
Information Technology Procurement Resolution

Resolution #: 25-095  
Dated: 12/01/2025

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Title	2026 Baseline Procurements and Annual Renewals
Agency	Franklin County Fleet Management
Amount	\$190,275.00
Category	Hardware, Software, and Technology Services

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### **Business Justification**

Fleet Management is the internal agency responsible for preventative maintenance, minor and major vehicle repairs, emergency repairs, towing of disabled vehicles, providing fuel, expediting accident repairs and claims. New vehicle purchasing and preparation for departmental use, and the disposal of obsolete vehicles for all vehicles owned by the Franklin County Board of Commissioners. Fleet Management also provides fuel and services to numerous other governmental entities located in Franklin County. Fleet is proud to do their part in protecting and serving the citizens of Franklin County by maintaining a safe and dependable fleet of vehicles.

This resolution will authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

### **Description**

Request Type	Description
IT Cellphone and Data Plan Services	Cell Phone Plans
IT Software Subscription and Maintenance	Adobe
IT Software Subscription and Maintenance	Fleetio
IT Software Subscription and Maintenance	Helm.com
IT Software Subscription and Maintenance	Alldata.com
IT Software Subscription and Maintenance	Geotab.com
IT Software Subscription and Maintenance	Grammarly
IT Software Subscription and Maintenance	Zoom License
IT Microsoft Licenses	Microsoft 365
IT Capital Software	Capital Software License

## **Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above recurring information technology items. The Data Center is committed to collaborating on the development and evaluation of solutions that align with FLEET's business and the following strategic initiatives: cost-effective technology, reduction of technical debt, and decreasing duplicate technology.


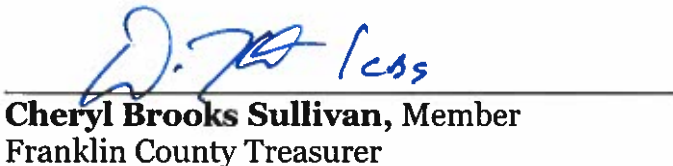
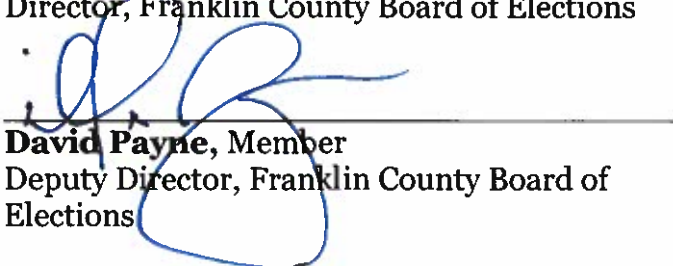
## **Fiscal Information**

**Funding Source:** Franklin County Fleet Management 2026 Baseline Budget pending Commissioner approval.

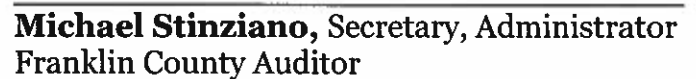
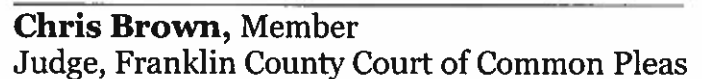
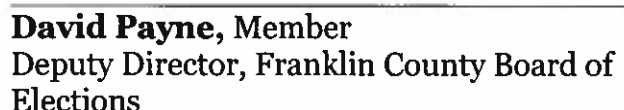
FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA  
PERSONNEL ACTION  
PROMOTION: ASSISTANT DIRECTOR, GX FOUNDRY

Voting Aye thereon

  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor  
**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas  
**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts  
**John O'Grady**, Member  
Franklin County Commissioner  
**Daniel O'Connor**, Member  
Franklin County Recorder  
**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer  
**Antone White**, Member  
Director, Franklin County Board of Elections  
**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

Voting Nay thereon

  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor  
**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas  
**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts  
**John O'Grady**, Member  
Franklin County Commissioner  
**Daniel O'Connor**, Member  
Franklin County Recorder  
**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer  
**Antone White**, Member  
Director, Franklin County Board of Elections  
**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: ASSISTANT DIRECTOR, GX FOUNDRY**

**WHEREAS**, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor, as Chief Administrator of the Board, may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

**WHEREAS**, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **25-096** attached hereto and made a part hereof; and,

**WHEREAS**, funding for this personnel action is available within the Data Center Personnel Services (5100) Account; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **25-096**.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**Data Center Personnel Action – Promotion – Sarah Gray**


PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Sarah Gray	
PERSONNEL ACTION DATE (BOARD)		12/01/2025	
DATE HIRED		06/26/2023	
YEARS WITH DATA CENTER		2 Years, 5 Months, 5 Days	
CURRENT DATA CENTER SECTION		GX Foundry	
NEW DATA CENTER SECTION		GX Foundry	
CURRENT JOB POSITION / TITLE		GX Concourse Manager	
NEW JOB POSITION / TITLE		Assistant Director, GX Foundry	
PAY GRADE		17	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$101,946	\$124,884	\$147,822	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$55.471	\$115,379.94
NEW		\$61.01	\$126,900.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>“One Franklin County” effort that collapsed 25 disconnected websites from 14 agencies into a single site designed to meet the county’s residents where they are. To succeed, she built a team from the ground up, held a global corporation accountable for a long list of professional services commitments, and assembled the county’s first cross-agency communications practice. Amidst all that work, she established a reputation for trustworthy leadership, built a positive team culture, and did it all with a smile (or even a hearty guffaw from time to time). We’re delighted to see Sarah’s influence expand to cover more of our Government Experience (GX) team, and we’re excited to see what she’ll do next.</p>			
Kassy Franz, Chief People Officer			

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: IT PROJECT MANAGER 3

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor


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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts


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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

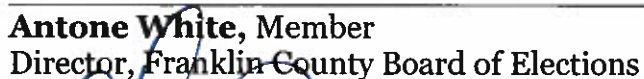
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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

  
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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of Elections



**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: IT PROJECT MANAGER 3**

**WHEREAS**, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor, as Chief Administrator of the Board, may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

**WHEREAS**, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **25-097** attached hereto and made a part hereof; and,

**WHEREAS**, funding for this personnel action is available within the Data Center Personnel Services (5100) Account; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **25-097**.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**Data Center Personnel Action – Promotion – Tammy Castle**


PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Tammy Castle	
PERSONNEL ACTION DATE (BOARD)		12/01/2025	
DATE HIRED		08/26/2024	
YEARS WITH DATA CENTER		1 Year, 3 Months, 5 Days	
CURRENT DATA CENTER SECTION		Delivery Services	
NEW DATA CENTER SECTION		Delivery Services	
CURRENT JOB POSITION / TITLE		Enterprise Project Manager 2	
NEW JOB POSITION / TITLE		Enterprise Project Manager 3	
PAY GRADE		14	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$76,449	\$93,650	\$110,851	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$47,635	\$99,080.02
NEW		\$51,923	\$108,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>With over 30 years of project management experience, Tammy Castle joined FCDC, ready to challenge the status quo and elevate our processes, bringing a wealth of technical and project expertise with her. In just 15 months, she has successfully closed several large, long-standing projects, thanks to her strong drive to unite teams around common goals. She has proven to teams that they can deliver meaningful results within a reasonable timeframe. Tammy is steadfast in her approach to showing up for project teams and colleagues. She is a trusted advisor and mentor to many of her colleagues, whose impact extends beyond the project management space. We're delighted to promote her to IT Project Manager 3, recognizing the exceptional value she's brought to our teams and our customers.</p>			
Kassy Franz, Chief People Officer			

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: IT PROJECT MANAGER 1

**Voting Aye thereon**

**Voting Nay thereon**




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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas




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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts



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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner




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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder



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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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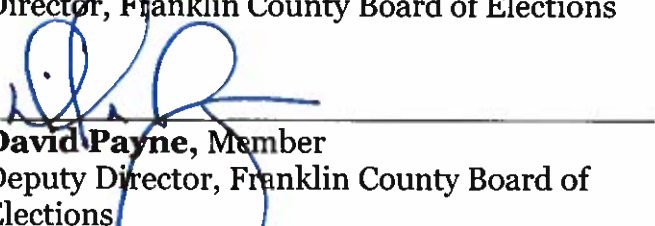
**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections



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**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: IT PROJECT MANAGER 1**

**WHEREAS**, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor, as Chief Administrator of the Board, may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

**WHEREAS**, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **25-098** attached hereto and made a part hereof; and,

**WHEREAS**, funding for this personnel action is available within the Data Center Personnel Services (5100) Account; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **25-098**.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**Data Center Personnel Action – Promotion – Charles Richardson**

PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Charles Richardson	
PERSONNEL ACTION DATE (BOARD)		12/01/2025	
DATE HIRED		03/24/2025	
YEARS WITH DATA CENTER		8 Months, 7 Days	
CURRENT DATA CENTER SECTION		GX Foundry	
NEW DATA CENTER SECTION		GX Foundry	
CURRENT JOB POSITION / TITLE		Enterprise Project Coordinator	
NEW JOB POSITION / TITLE		Enterprise Project Manager 1	
PAY GRADE		11	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$63,701	\$78,034	\$92,366	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$36.058	\$75,000.00
NEW		\$38.942	\$81,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Charles Richardson joined the Data Center as an IT Project Coordinator, and he quickly outpaced the role by consistently performing at the IT Project Manager 1 level. He has a strong instinct for working with people and can rapidly bring teams together to resolve issues when he sees a project going astray. He has accelerated a security project expected to take years and has compressed the schedule to just months. He has utilized a keen sense of interpersonal awareness to identify mismatches between project teams and agency partners, enhancing our collaboration with customers. Additionally, Charles assists colleagues in need and is ready to step up and learn to meet any challenge.</p>			
Kassy Franz, Chief People Officer			

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: ENTERPRISE CLOUD AND CLIENT ENGINEER 2


Voting Aye thereon

Voting Nay thereon



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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas



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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts



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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner



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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder



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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections



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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: ENTERPRISE CLOUD AND CLIENT ENGINEER 2**

**WHEREAS**, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor, as Chief Administrator of the Board, may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

**WHEREAS**, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **25-099** attached hereto and made a part hereof; and,

**WHEREAS**, funding for this personnel action is available within the Data Center Personnel Services (5100) Account; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **25-099**.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**Data Center Personnel Action – Promotion – Tyler Siniff**


PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Tyler Siniff	
PERSONNEL ACTION DATE (BOARD)		12/01/2025	
DATE HIRED		01/24/2022	
CURRENT DATA CENTER SECTION		Enterprise Information Technology	
NEW DATA CENTER SECTION		Enterprise Information Technology	
CURRENT JOB POSITION / TITLE		Enterprise Cloud & Client Engineer 1	
NEW JOB POSITION / TITLE		Enterprise Cloud & Client Engineer 2	
PAY GRADE		14	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$76,449	\$93,650	\$110,851	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$36.690	\$76,314.16
NEW		\$41.346	\$86,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Tyler has consistently demonstrated exceptional performance and growth beyond the expectations of his current role as a Cloud/Client Engineer 1. He's taken on complex technical initiatives—such as leading the upgrade from Windows 10 to Windows 11—while maintaining a high standard of quality and reliability. Tyler demonstrates strong independence, seeks clarification when needed, and consistently resolves complex support challenges. His proactive approach to learning new technologies, coupled with a strong sense of ownership and collaboration, has earned the trust and respect of both his team and peers. This promotion not only acknowledges Tyler's contributions and technical maturity but also aligns his compensation with peers and positions him for continued success in the engineering discipline.</p>			
Kassy Franz, Chief People Officer			



FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: ENTERPRISE NETWORK ENGINEER 1

Voting Aye thereon



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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas



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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts




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**John O'Grady**, Member  
Franklin County Commissioner



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**Daniel O'Connor**, Member  
Franklin County Recorder

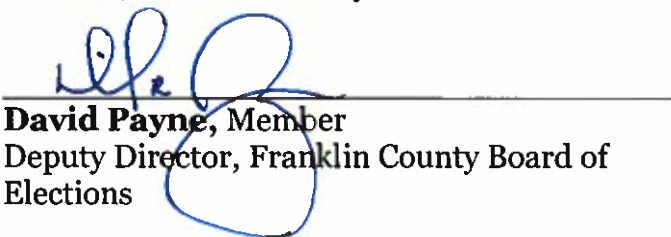


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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections



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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

Voting Nay thereon

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**John O'Grady**, Member  
Franklin County Commissioner

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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PROMOTION: ENTERPRISE NETWORK ENGINEER 1**

**WHEREAS**, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor, as Chief Administrator of the Board, may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

**WHEREAS**, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **25-100** attached hereto and made a part hereof; and,

**WHEREAS**, funding for this personnel action is available within the Data Center Personnel Services (5100) Account; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **25-100**.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**




**Data Center Personnel Action – Promotion – Joshua Miller**

PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Joshua Miller	
PERSONNEL ACTION DATE (BOARD)		12/01/2025	
DATE HIRED		07/03/2018	
CURRENT DATA CENTER SECTION		Enterprise Information Technology	
NEW DATA CENTER SECTION		Enterprise Information Technology	
CURRENT JOB POSITION / TITLE		Enterprise Support Analyst, 3	
NEW JOB POSITION / TITLE		Enterprise Network Engineer 1	
PAY GRADE		12	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$67,950	\$83,239	\$98,528	
	BASE RATE	ANNUAL SALARY	
PREVIOUS	\$35.196	\$73,207.68	
NEW	\$38.462	\$80,000.00	
MISCELLANEOUS ACTIONS / COMMENTS			
<p>As part of our ongoing commitment to developing internal talent and strengthening our technical infrastructure, we are pleased to report the promotion of Josh Miller from Help Desk Engineer to Network Engineer.</p> <p>Josh has consistently demonstrated high performance in frontline support, showing strong analytical skills, technical acumen, and a proactive approach to resolving complex IT issues. His promotion reflects both his individual growth and our strategic focus on building a resilient and modern Data Center environment with trusted internal expertise.</p> <p>In his new role, Josh will contribute directly to the design, implementation, and optimization of our network systems, supporting key initiatives around infrastructure modernization, security, and operational efficiency.</p> <p>This internal advancement underscores our ability to identify and elevate high-potential talent while maintaining continuity and institutional knowledge within our engineering teams.</p>			
Kassy Franz, Chief People Officer			

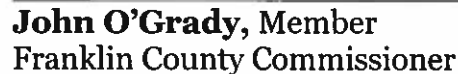


FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PAY INCREASE: ENTERPRISE NETWORK ENGINEER 1

Voting Aye thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts  
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**John O'Grady**, Member  
Franklin County Commissioner  
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**Daniel O'Connor**, Member  
Franklin County Recorder  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer  
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**Antone White**, Member  
Director, Franklin County Board of Elections  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas  
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**Maryellen O'Shaughnessy**, Member  
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Franklin County Commissioner  
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**Daniel O'Connor**, Member  
Franklin County Recorder  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer  
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**Antone White**, Member  
Director, Franklin County Board of Elections  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
PAY INCREASE: ENTERPRISE NETWORK ENGINEER 1**

**WHEREAS**, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor, as Chief Administrator of the Board, may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

**WHEREAS**, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **25-101** attached hereto and made a part hereof; and,

**WHEREAS**, funding for this personnel action is available within the Data Center Personnel Services (5100) Account; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **25-101**.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**Data Center Personnel Action – Pay Increase – Vince Smithers**

PERSONNEL ACTION FORM			
TRANSACTION TYPE		Pay Increase	
EMPLOYEE/CANDIDATE NAME:		Vince Smithers	
PERSONNEL ACTION DATE (BOARD)		12/01/2025	
DATE HIRED		01/28/2022	
CURRENT DATA CENTER SECTION		Enterprise Information Technology	
NEW DATA CENTER SECTION		Enterprise Information Technology	
CURRENT JOB POSITION / TITLE		Enterprise Network Engineer 1	
NEW JOB POSITION / TITLE		Enterprise Network Engineer 1	
PAY GRADE		12	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$67,950	\$83,239	\$98,528	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$35.917	\$74,707.36
NEW		\$39.904	\$83,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Vince has consistently shown strong leadership on the Constellation project, taking ownership of key tasks and ensuring steady progress. He continues to support daily operations by handling helpdesk tickets with professionalism and stepping in for onsite visits and equipment installations whenever needed.</p> <p>His reliability, teamwork, and willingness to help wherever he can make him a valuable asset to the team. Vince is also highly motivated to grow, continually building his technical skills and seeking ways to improve. His dedication and consistent performance have had a meaningful impact on our department.</p>			
Kassy Franz, Chief People Officer			

Franklin County Data Center 2025 Financial Update as of November 24, 2025

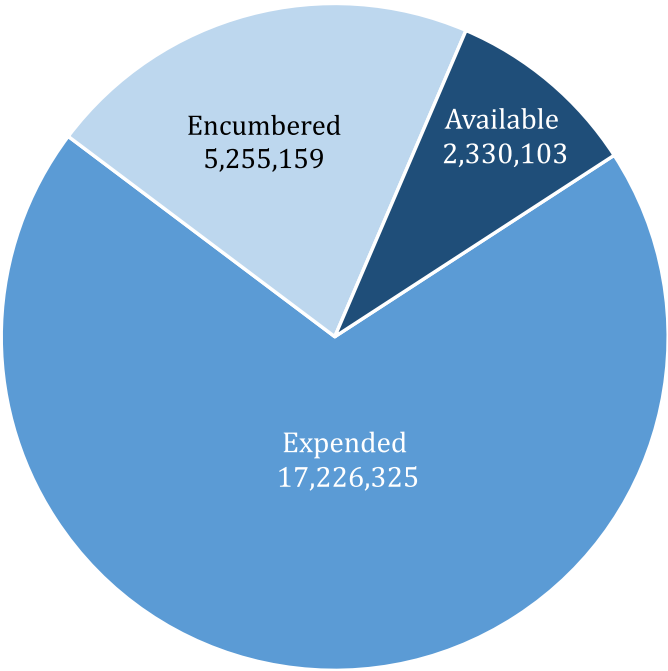
2025 Revenue	Original Appropriation	Revised Budget	YTD Collected		Delta	Percent Collected	Budget Outstanding
Service Fees & Charges	4,069,827		4,617,794		(547,967)	113%	

2025 Aging of Outstanding Revenue	Current	< 30 Days Past Due	< 60 Days Past Due	< 90 Days Past Due	Over 90 Days Past Due	Total Billed Outstanding
	2,565	-	-	-	-	2,565



Franklin County Data Center 2025 Financial Update as of November 24, 2025

2025 Expenses	Original Appropriation	Revised Budget	YTD Expended	YTD Encumbrances	Available Budget	Percent Expended & Encumbered	Percent Available
Salaries and Wages	9,198,827	9,420,763	8,324,806	-	1,095,957	88%	12%
Benefits and Taxes	3,535,771	3,572,062	3,211,752	-	360,310	90%	10%
Materials and Services	11,818,762		5,689,768	5,255,159	873,835	93%	7%
Capital Investment			-	-	-		
Total	24,553,360	24,811,587	17,226,325	5,255,159	2,330,103	91%	9%





## Board Approval Provided by the Data Center Utilizing Resolution 24-093

Resolution Number	Approval Date	Amount	Agency	Description
24-093-202552115	10/30/2025	\$32,165.00	SHRF	EOY Stock IT (10) Standard Desktop (10) Standard Laptop (15) Dell 24 inch Adjustable Monitor - P2425
24-093-20250227	10/30/2025	\$5,462.00	PRCH	Office C-D workstations (6) Standard Wireless Keyboard & Mouse (6) Standard Docks (5) Thunderbolt Hub Monitor
24-093-20250118	10/30/2025	\$24,038.00	COMM	COMM - CRMS Annual Maint.
24-093-202552113	11/3/2025	\$22,109.00	SHRF	Equipment For Drone Team
24-093-202552109	11/3/2025	\$25,000.00	SHRF	Body Scanner Licenses
24-093-2025IC12	11/4/2025	\$225.00	COCIC	(1) Zoom Licensed - Brian Morrice
24-093-20254484	11/4/2025	\$15,000.00	CLCT	CLCT - AWS instance
24-093-20254335	11/5/2025	\$150.00	PRAT	(1) Adobe Pro - Vincent Bruni
24-093-202551116	11/7/2025	\$630.36	SHRF	(1) 32 Inch Monitor
24-093-202522317	11/7/2025	\$150.85	FCDC	(1) Standard Cisco Phone 9841 for COMM
24-093-20255211	11/11/2025	\$7,643.00	SHRF	Evolution 5150 finger print and ID juveniles
24-093-202552118	11/12/2025	\$1,080.00	SHRF	(1) Canon Color Printer
24-093-20254336	11/12/2025	\$0.00	PRAT	(4) Free Zoom Licensed - LaShaun Soddors, Kristopher McDaniel, Andrea Freeman, and Sundeepti Jindal
24-093-20254218	11/12/2025	\$16,000.00	TREA	(10) Standard Laptop
24-093-20250621	11/14/2025	\$150.00	HMRS	(1) Adobe Pro - Rebecca Lumbatis
24-093-20250230	11/14/2025	\$1,350.00	PRCH	(1) Standard Laptop for Cyndi Freeman
24-093-202552119	11/17/2025	\$1,774.00	SHRF	(1) Meeting Owl Camera For JAK
24-093-20254719	11/17/2025	\$1,040.00	PBCT	(8) 27inch Curved Gaming Monitors
24-093-20254219	11/17/2025	\$2,592.00	TREA	(12) Cisco 561 Wireless Single - headset - with Standard Base Station
24-093-202522329	11/17/2025	\$1,348.20	FCDC	(18) Wired Headsets for SENG For the Cisco WebEx Phone project
24-093-202522304	11/17/2025	\$2,771.30	FCDC	(37) Wired Headsets for GSB For the Cisco WebEx Phone project
24-093-20255117	11/18/2025	\$950.00	BOEL	(1) Adobe Creative Cloud - Xali Oxenreider
24-093-2025047	11/18/2025	\$10,074.00	FLET	(3) Dell Pro Rugged Laptops (3) Dell Pro Rugged Tablet (3) Dell Pro Rugged Keyboard
24-093-20255318	11/19/2025	\$2,500.00	VETS	(10) Standard Docking Station

## Board Approval Provided by the Data Center Utilizing Resolution 24-093

Resolution Number	Approval Date	Amount	Agency	Description
24-093-202552117	11/19/2025	\$10,445.00	SHRF	LETS Crisis Negotiations
24-093-202522333	11/19/2025	\$945.20	FCDC	(5) Cisco Phone for SHRF For the Cisco WebEx Phone project
24-093-202522332	11/19/2025	\$150.85	FCDC	(1) Cisco Phone for SHRF For the Cisco WebEx Phone project
24-093-202522331	11/19/2025	\$3,595.20	FCDC	(48) Wired Headsets for PBDF For the Cisco WebEx Phone project
24-093-20251313	11/19/2025	\$0.00	JPU	(1) Free Zoom-Kathleen Geyer
24-093-20250231	11/19/2025	\$295.12	PRCH	(4) Standard Logitech C920S Pro Webcams
24-093-20252150	11/20/2025	\$208.43	AUDR	(1) Power Apps - Amanda Reynolds
24-093-2025102	11/20/2025	\$452.88	FCDJFS	JFS FSU Teams Room
24-093-202522328	11/21/2025	\$11,235.00	FCDC	(150) Wired Headsets for FCPH For the Cisco WebEx Phone project
24-093-202522306	11/21/2025	\$11,984.00	FCDC	(160) Wired Headsets for DRJ For the Cisco WebEx Phone project
24-093-202522284	11/21/2025	\$50,662.72	FCDC	(268) Cisco Phones for DRJ For the Cisco WebEx Phone project
		\$264,177.11		