

Franklin County Automatic Data Processing Board

Michael Stinziano, Secretary/Chief Administrator

*Cheryl Brooks Sullivan ♦ Kim Brown ♦ Daniel J. O'Connor, Jr
John O'Grady ♦ Maryellen O'Shaughnessy ♦ Antone White ♦ David R. Payne*

To: The Honorable Michael Stinziano, Secretary/Administrator
Franklin County Data Processing Board

From: Adam Frumkin, Chief Information Officer
Franklin County Data Center

Date: August 03, 2023

Subject: Agenda for the Monday, August 07, 2023, Data Processing Board Meeting

The proposed agenda for the Monday, August 07, 2023, Franklin County Automatic Data Processing Board meeting is attached for your review. The meeting will be held in the Olympus Room (FCDC Auditorium) on the 9th floor of the Franklin County Courthouse, 373 S. High Street, Columbus, Ohio 43215.

The Board will reconvene in a Regular Session at 9:00 A.M.

AN AGENDA WILL BE PROVIDED TO YOU AT THE MEETING.

Cc: The Honorable Cheryl Brooks Sullivan, Member, Franklin County Treasurer
The Honorable Kim Brown, Member, Franklin County Court of Common Pleas
The Honorable Daniel J. O'Connor Jr., Member, Franklin County Recorder
The Honorable John O'Grady, Member, Franklin County Board of Commissioners
The Honorable Maryellen O'Shaughnessy, Member, Franklin County Clerk of Courts
The Honorable Antone White, Member, Franklin County Board of Elections
Mr. David R. Payne, Member, Franklin County Board of Elections

Jo Ellen Cline, Delegate, Franklin County Auditor
Gary Dwyer, Delegate, Franklin County Auditor
Shawn Dunlavy, Delegate, Franklin County Auditor
Susan Bedsole, Delegate, Franklin County Common Pleas Court
Andrew Byerly, Delegate, Franklin County Common Pleas Court
Adam Luckhaupt, Delegate, Franklin County Clerk of Courts
Sharlene Chance, Delegate, Franklin County Clerk of Courts
Tammy Seelig, Delegate, Franklin County Clerk of Courts
Angela Mathews, Delegate, Franklin County Clerk of Courts
Zak Talarek, Delegate, Franklin County Board of Commissioners
Juan Torres, Delegate, Franklin County Board of Commissioners
C. Chris Cupples, Delegate, Franklin County Recorder
Robert Hinton, Delegate, Franklin County Recorder
Dusten Kohlhorst, Delegate, Franklin County Treasurer
Lilly Tesfai, Delegate, Franklin County Treasurer
Orvell Johns, Delegate, Franklin County Treasurer
Victoria Troy, Delegate, Franklin County Treasurer
Steven Bulen, Delegate, Franklin County Board of Elections
Erin M. Gibbons, Delegate, Franklin County Board of Elections

AGENDA-Automatic Data Processing Board Meeting, August 07, 2023

9:00 A.M. Convene in Regular Session

- **Call to Order**
- **Pledge of Allegiance**
- **Secretary's Comments**
- **Approve or amend the Minutes of July 10, 2023, Regular Data Board Meeting**
- **New Business**

— **Resolution No. 23-106 Franklin County Purchasing Department – Upgrade to SendPro Enterprise**

— **Resolution No. 23-107 Franklin County Board of Commissioners– Integrated Digital Service**

Motion to Hold an Executive Session for the purpose of discussing Personnel Matters

As authorized by O. R. C. Section 121.22, Division (G)(1)

- **Second, the Motion to Hold an Executive Session**
Roll call vote (requires a majority of the quorum)
- **Move to Executive Session**
- **Executive Session**

— Resolution No. 23-108 Personnel Action – Promotion – GX Platform Manager

— Resolution No. 23-109 Personnel Action – Promotion – Enterprise Infrastructure Engineering Manager

— Resolution No. 23-110 Personnel Action – Promotion – Enterprise Portfolio Manager

— Resolution No. 23-111 Personnel Action – Promotion – Enterprise Network Manager

— Resolution No. 23-112 Personnel Action – Promotion – Enterprise Security Engineer 1

— Resolution No. 23-113 Personnel Action – Promotion – Enterprise Cloud and Client Manager

- **Motion to Adjourn the Executive Session**
Roll call vote (requires a majority of the quorum)

Reconvene in Special Session

- Resolution No. 23-108 Personnel Action – Promotion – GX Platform Manager
- Resolution No. 23-109 Personnel Action – Promotion – Enterprise Infrastructure Engineering Manager
- Resolution No. 23-110 Personnel Action – Promotion – Enterprise Portfolio Manager
- Resolution No. 23-111 Personnel Action – Promotion – Enterprise Network Manager
- Resolution No. 23-112 Personnel Action – Promotion – Enterprise Security Engineer 1
- Resolution No. 23-113 Personnel Action – Promotion – Enterprise Cloud and Client Manager

Other Business

Adjourn

FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD

Minutes of the July 10, 2023, Regular Board Meeting

Date Approved: August 07, 2023



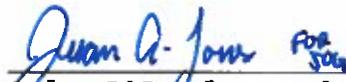
Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts



John O'Grady, Member
Franklin County Commissioner



Daniel J. O'Connor Jr., Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections



David Payne, Member
Deputy Director, Franklin County Board of Elections

1 FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD

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Regular Board Meeting

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PROCEEDINGS

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Held at 373 South High Street, FCDC

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Auditorium, 9th Floor, Columbus, OH, called at 9:00

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a.m. on Monday July 10, 2023.

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Higgins & Associates

18

Court Reporting - Legal Video - Videoconference

19

4889 Sinclair Road, Suite 102

Columbus, Ohio 43229

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**614.985.DEPO (3376) *888.244.1211*

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1 BOARD MEMBERS:

2 The Honorable Michael Stinziano, Franklin County
Auditor, Secretary/Administrator, FCADPB

3
4 The Honorable Kim Brown, Member, Franklin County
Court of Common Pleas

5 The Honorable Maryellen O'Shaughnessy, Member,
Franklin County Clerk of Courts

6
7 The Honorable Antone White, Member, Franklin County
Board of Elections

8 The Honorable David R. Payne, Member, Franklin
County Board of Elections

9
10 Mr. Juan Torres, Delegate, Franklin County Board of
Commissioners

11 Mr. Dusten Kohlhorst, Delegate, Franklin County
Treasurer

12
13 Mr. C. Chris Cupples, Delegate, Franklin County
Recorder

14 ALSO PRESENT:

15 Mr. Adam Frumkin, FCDC Chief Information Officer

16 Ms. Julie Lust, Chief Financial Officer

17 Ms. Kassy Franz, Chief People Officer

18 Ms. Mary Ann Brooks, Executive Administrative
Assistant

19 Ms. Jeanine Hummer, Assistant Prosecuting Attorney,
Franklin County Prosecutor's Office

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	AGENDA	
	- - -	
	ITEM	PAGE
1		
2		
3		
4	Call to Order	4
5	Secretary's Comments	4
6	Approval of Minutes	17
7	New Business	17
8	Resolution No. 23-096	17
9	Resolution No. 23-098	27
10	Resolution No. 23-098	28
11	Resolution No. 23-099	29
12	Resolution No. 23-100	31
13	Resolution No. 23-101	33
14	Resolution No. 23-103	41
15	Resolution No. 23-104	41
16	Resolution No. 23-105	42
17	Other Business	45
18	Adjournment	49
19		
20		
21		
22		
23		
24		

1 Monday Morning Session

2 July 10, 2023

3 - - -

4 CALL TO ORDER

5 - - -

6 SECRETARY STINZINAO: Well, good
7 morning. We will call the July 10, 2023 Automatic
8 Data Processing Board Meeting to order. We will
9 begin with the Pledge of Allegiance.

10 (Pledge of Allegiance)

11 SECRETARY STINZINAO: I hope
12 everyone is doing well and enjoying the weather.
13 As always, I appreciate the staff preparation,
14 making sure that everyone is prepared and all that
15 fun stuff.

16 We will begin with Secretary
17 comments and turn it over to Mr. Frumkin for his
18 comments.

19 - - -

20 SECRETARY COMMENTS

21 - - -

22 MR. FRUMKIN: Good morning, and
23 welcome to all of you. I hope all of you are
24 enjoying some of the warm weather. Do not forget

1 to make sure pets have plenty of water out for
2 them, please. I walked by a couple houses this
3 weekend and had to go back and take water to the
4 dogs. I was not happy, so --

5 But last week, we celebrated
6 Independence Day on July 4th with fireworks and
7 festivities; however, July is known as National Ice
8 Cream Month. I know; it's not a technology thing.

9 As the summer heats up, Americans
10 celebrate National Ice Cream Month as a way to cool
11 off and enjoy our nation's favorite frozen treat.

12 Ice cream has historically been a
13 key feature of American communities. Did you know
14 -- and this is a did you know -- that most ice
15 cream companies are family owned and operated in
16 the U.S. and have been for more than 50 years.

17 Ice cream companies help to support
18 the U.S. economy. They contribute \$13 billion
19 directly to the national economy and support more
20 than 29,000 direct jobs that generate \$1.8 billion
21 in wages.

22 And we have three major -- major ice
23 cream companies --

24 MS. O'SHAUGHNESSY: Jeni's,

1 Graeter's, and --

2 MR. FRUMKIN: And Homemade.

3 MS. O'SHAUGHNESSY: Homemade?

4 MR. FRUMKIN: Homemade in

5 Cincinnati.

6 MS. O'SHAUGHNESSY: Oh, Homemade.

7 MR. FRUMKIN: Those are the three
8 major ones --

9 SECRETARY STINZINAO: Smith

10 Dairy's up there --

11 (Cross talk)

12 MR. FRUMKIN: Way to start off the
13 meeting. In Newark -- or Heath.

14 So, going along with that, I'll
15 bring this to an end, because here's another one of
16 those funny dad jokes.

17 In 2021, ice cream makers in the
18 U.S. churned out more than 1.3 billion gallons of
19 ice cream. So in 1984, President Ronald Regan
20 designated July as National Ice Cream Month, and
21 the third Sunday of the month as National Ice Cream
22 Day, so don't forget to celebrate on the 16th.

23 And later this month, we are
24 actually celebrating something we started here.

1 Our -- for our staff and the dedication and effort
2 that they give to all of you every day, we have our
3 employee appreciation ice cream social. That's why
4 I brought it all up.

5 So in addition to today -- and I'll
6 pass this over to our election folks during new
7 business. Today is the last day to register to
8 vote and early vote starts tomorrow.

9 So we currently have 34 projects in
10 the portfolio. This is up two from last month. We
11 are actively working 25 of those. We also have
12 nine in the backlog. Of the nine, three are
13 brand-new submissions currently being evaluated,
14 and we've closed four of them since this month --
15 this meeting last month.

16 Notable mentions, the Data Center
17 partnered with the Office on Aging to build a new
18 workflow application to allow public constituents
19 to request free box fans for qualifying citizens.
20 The application also includes an administration
21 side to aid the Office on Aging in processing and
22 tracking deliveries of the box fans.

23 This is actually quite an
24 improvement from the manual Excel spreadsheet that

1 they have been using. And while the application
2 itself is pretty simple, the Data Center took the
3 opportunity to go onsite, meet with the team that
4 receives and fulfills the orders. Seeing the team
5 live in action helped the Data Center understand
6 how to best fill the application, meet the staff's
7 needs, and we also signed up to help deliver some
8 of the box fans.

9 So from a security perspective, the
10 automated user provisioning -- wow -- proof of
11 concept has started and will continue over the next
12 couple of months and entails reviewing existing
13 processes and scripts for functionality and process
14 improvement while testing.

15 Testing of automated incident
16 response capabilities within the county security
17 management system has been tested, and this will
18 aid in the amount of time it takes for us to track
19 or take action.

20 When a security alarm is triggered,
21 the goal is to automate as much as possible in the
22 routine to allow for only manual intervention when
23 there are non-standard situations.

24 Vulnerability management continues

1 to make progress with prioritization of remediation
2 activities in partnership with the infrastructure
3 team and partner IT teams.

4 There has been some great progress
5 in the area, and we greatly appreciate all of you
6 as partners in cooperation and involvement.

7 The security team continues to work
8 on our security roadmap for the coming next few
9 years. And with that, I would like to turn this
10 over to Nikki for her --

11 MS. MILBURN: I'm going to stay
12 seated this time, because it's so much easier for
13 me, because otherwise, I'll be facing around.

14 So, hopefully, this is the first of
15 what will end up of being a series of updates
16 provided to you.

17 Back in May, I had brought up zero
18 trust framework as kind of a strategy. I don't
19 know how familiar people are with it. I'm sure if
20 you go to conferences, you hear about it. If you
21 talk to others, you're hearing about it. So this
22 is an opportunity to kind of educate on what it is
23 and where we in that roadmap, kind of aligning
24 ourselves to it. It does kind of stem down from

1 federal government. That's where they're starting,
2 from that zero trust, as we lost that network
3 boundary.

4 As we start using more staff
5 solutions, more hosted solutions. We no longer
6 have that boundary that we were able to keep with
7 our firewall, so we have to change how we secure
8 things, change how we look at things.

9 Zero trust is built on five
10 different pillars. You have the identity pillar,
11 the data pillar, a device, a network, and
12 applications. So you have five different pillars
13 that all kind of work somewhat independently of
14 each other.

15 And the foundation underneath those,
16 you have a lot of the automation, which is where
17 we're going based on the SIM and provisioning that
18 that is an automation layer underneath it. There's
19 also a governance layer, where it's providing the
20 information. Here's where we're at, here's where
21 we're going. So that is kind of the foundation of
22 where we are.

23 So in the next few months, what
24 you'll hear is we'll focus on one of the pillars in

1 the next month, and say this is what we're doing,
2 here's what's next, so you know what to anticipate
3 for '24. You know what to anticipate for '25. And
4 we'll try to tackle each of them differently,
5 because we are more mature in some areas than we
6 are others.

7 Applications is one that will be a
8 big focus. Getting a handle on the applications
9 that we have in the environment is huge. To even
10 just have an understanding, because everybody
11 shares all our resources. It's trying to figure
12 out how do they interact, where does this sit
13 within the network? So that is kind of the intent.
14 So kind of next steps.

15 We are building an application
16 inventory. We are still keeping the lights on, so
17 everything we do today, we're still going to do
18 tomorrow, but we're going to start looking at new
19 service offerings, new ways of securing things, do
20 we need new technology? Can we enhance our
21 existing technology? Is it through the automation
22 team? Is it through new feeds that we can get, new
23 security feeds for alarms?

24 So that is where we're going. That

1 is kind of the next steps. So you'll start hearing
2 more and more about it and where we are in this
3 journey, and the -- kind of what to expect from us,
4 and then we'll reach out if there's changes that we
5 need to make.

6 So that's the journey we're getting
7 ready to go on. I'm excited. So that's why I'm
8 not facing around. Reigning it in today. Reigning
9 it in. But happy to have more conversations if
10 anybody wants to.

11 MS. O'SHAUGHNESSY: You get excited
12 on security stuff, don't you?

13 MS. MILBURN: I do.

14 MR. FRUMKIN: But one of the things
15 we're also going -- we'll be presenting things here
16 as part of the Data Board, the follow-up will be
17 part of the monthly tech round table. We'll be
18 sharing -- expanding on what we're sharing here so
19 that all the teams are hearing same things you'll
20 be hearing every month as well.

21 MS. O'SHAUGHNESSY: Do you track how
22 many times people try to crash us or crash into our
23 system? That happens relatively frequently?

24 MS. MILBURN: Oh, yes. So there's

1 multiple different ways. So you think of your
2 firewalls and we're blocking traffic that is known
3 bad, so we get data feeds, as well as the firewall,
4 how they get data feeds that say these are known
5 malicious IP addresses. It shuts them down at the
6 door. It says you're not permitted to come in
7 based on that known information.

8 E-mail filtering works very similar.
9 We shut that down at the door, because it's known
10 bad e-mail addresses. They are blacklisted,
11 whether it's through Google, Yahoo.

12 So there's quite a few different
13 avenues where we are shutting stuff down at the
14 door. We do see some of the blocked attempts, but
15 we don't see all of them, but they are blocked.

16 So is that metrics that I typically
17 report on? No; I don't really have control on how
18 to make it better. So I guess kind of when I look
19 at metrics and what do we want to talk about, how
20 do we want to look at it?

21 Metrics are designed so that you can
22 take action to make something better or do
23 something about it, but -- and I can certainly
24 provide information related to it, but there's not

1 a whole lot I can do to say, "Hey, please stop,
2 because they're not going to listen. I'm pretty
3 sure."

4 MS. O'SHAUGHNESSY: It would be
5 helpful to share that information.

6 MS. MILBURN: Yeah, absolutely --

7 MS. O'SHAUGHNESSY: Monthly about
8 how many attacks --

9 MS. MILBURN: Yeah, because we do
10 that for malware on your end points as well. So
11 any time that our antivirus is tripped, we have
12 that information.

13 MS. O'SHAUGHNESSY: You have
14 circumstances where people say, well, nothing has
15 happened here --

16 MR. FRUMKIN. You'd be surprised
17 what --

18 MS. MILBURN: Please knock on wood
19 for me. Yes, absolutely. We can certainly share
20 some of that.

21 MR. CUPPLES: Would you say in the
22 past, it's like hundreds a month, right? Or even
23 more than that?

24 MS. MILBURN: Yeah. Yeah. When you

1 look at firewall traffic that's blocked, you're
2 looking at a lot more than that --

3 MR. CUPPLES: Okay.

4 MR. FRUMKIN: -- couple hours in a
5 day.

6 MS. MILBURN: Yeah.

7 MS. HUMMER: Well, that's
8 comforting.

9 MS. MILBURN: But you're happy I'm
10 excited. I'm excited --

11 MR. FRUMKIN: People come to you
12 because we are building a plan. We are constantly
13 increasing and improving our stance so that you
14 don't have to see this and hear about this because
15 it's taken care of by some of the things we put in
16 place.

17 And, you know, one of the other
18 things that we just finished, or we're in the
19 process of, or we turned in, is our cyber security
20 insurance form. And where it went this year and
21 what they're asking for, even more so the last
22 year, every year that Juan and Nikki and I have
23 been doing it the last four years, it has doubled
24 in size in what they ask for every year, and yet

1 the coverage is cut in half every year.

2 MR. TORRES: This year it moved away
3 from technology and really into business
4 processing. The main business process was fiscal
5 management. And so what are the procedures? The
6 triggers for distribution of financials, and what
7 type of monitoring is in place for that.

8 So -- how long was social media
9 policies and social media content and review. So
10 it moves -- before it was strictly technology. Now
11 it is actually moving into business operations.

12 MR. FRUMKIN: What kind of controls
13 you have over to not allow someone from the outside
14 to take over your operations or change financials,
15 things like that.

16 MS. O'SHAUGHNESSY: Thank you.

17 MR. FRUMKIN: With that, there were
18 no significant changes in finances from last
19 month's meeting.

20 So barring any other questions or
21 comments, I'll defer back to Auditor Stinziano and
22 wish to thank all of you for your continued support
23 of the Data Center.

24 SECRETARY STINZINAO: Any questions

1 or comments from the Board?

2 Hearing none, thank you, and that
3 will conclude our Secretary comments.

4 - - -

5 APPROVAL OF MINUTES

6 - - -

7 SECRETARY STINZINAO: We will move
8 to approval of the minutes for June 5th, 2023 board
9 meeting. Are there any amendments or corrections?

10 Hearing no further review, I would
11 like to seek a motion for approval.

12 MS. O'SHAUGHNESSY: I so move.

13 DIRECTOR WHITE: Second.

14 SECRETARY STINZINAO: It's been
15 moved and seconded. All those in favor, please
16 signify by voting aye.

17 Same sign for any opposition and any
18 abstention.

19 The minutes are approved.

20 We will now move to new business.

21 - - -

22 NEW BUSINESS

23 RESOLUTION NO. 23-096

24 - - -

1 SECRETARY STINZINAO: We will begin
2 with Resolution 23-96, Franklin County Technical
3 Equipment Salvage.

4 MS. LUST: Thank you. This is
5 equipment that we have deemed has reached end of
6 life. There's nothing out of the norm on the list,
7 and we're seeking your approval.

8 SECRETARY STINZINAO: Thank you for
9 the very quick presentation.

10 Are there any questions or comments?

11 So I do have one. So end of life,
12 where is it going? Because I know when I started,
13 I asked questions and tried to kind of partner with
14 the group, and if it was going to maybe a
15 nonprofit. Is it still doing that or has something
16 been changed?

17 MS. LUST: Currently on hold. We
18 still go through all the devices and see if there's
19 anything that can be reused, and if so, we reuse it
20 within the county. The items then that we deem
21 have reached end of life are returned to the Board
22 of Commissioners through PFM, and the equipment is
23 currently on hold waiting for a new solution.

24 SECRETARY STINZINAO: What happened

1 to the old solution? I think --

2 MS. LUST: So we -- yeah, so what we
3 did was Adam requested a full out legal opinion on
4 the statutory method for disposal of obsolete
5 property, and we provided that legal opinion to the
6 Auditor's office that outlines what we can and
7 cannot do.

8 One of the key mechanisms for this
9 is it has to be a complete policy adopted by the
10 Board of Commissioners.

11 MR. FRUMKIN: We are in the process
12 of working with the Prosecuting Hearing Office and
13 what is the best way to move forward, because one
14 of the things that we have at hand and what started
15 all this process is the Franklin County Digital
16 Equity Coalition that I'm a part of, and in looking
17 at could we take our devices that we have, and
18 through a process of sustainability, reuse them,
19 have them completely sanitized, and then actually
20 put them in the hands of the public.

21 And there is not a mechanism for us
22 to do that under the statutes, so -- and that's
23 part of what the opinion was.

24 So we're looking at is there a way

1 to do this still and what is the best way to move
2 forward.

3 We've been very successful. The
4 City of Columbus is waiting on our process as well,
5 because the City attorney has said whatever the
6 county says is where we have to go and -- but we've
7 been very successful in getting corporations in the
8 county to dedicate 10 percent of their salvage a
9 week, because they sell it to get money back into
10 the Corporation.

11 They -- like Nationwide, Chase,
12 Huntington and a few others have been willing to
13 give up ten percent of their salvage fees to be
14 able to go back and sanitize and then put in -- so
15 we're trying to be -- making sure that we're
16 sustainable and bringing it in our process with
17 technology as well, versus it end --

18 DIRECTOR WHITE: May I ask a
19 question? How -- this is my ignorance, I guess,
20 but how can we reuse a device that's been deemed
21 end of life?

22 MR. FRUMKIN: So we can deem it end
23 of life because it no longer meets our needs from a
24 perspective of being used in a county environment

1 or just in a corporate environment. So the devices
2 we purchased are considered enterprise class
3 laptops. They're not the same thing you're going
4 to buy if you go to Best Buy or one of the tech
5 warehouses.

6 Okay. So there are ways that they
7 can actually go in, redo them, redo the hard
8 drives, add memory or take memory or change
9 motherboards out and make them still usable.

10 So what they do is they'll -- if we
11 have like five laptops or four laptops that --
12 three of which would make great ways of going back
13 into being reused, but not at the same level that
14 we would use it at the enterprise level
15 perspective, that could be used at a home level,
16 like homework or job application --

17 DIRECTOR WHITE: Like you donate it
18 to a school or --

19 MR. FRUMKIN: Yeah, to a school or
20 -- so they can do that, and then they'll take the
21 other two and actually take parts out of it. So --
22 and then they would have -- okay, there's another
23 one that comes in and needs this. If we have that
24 available, we'll do that.

1 So a couple of the companies that
2 we've been talking to from a Digital Equity
3 Coalition perspective, there are -- two of them are
4 located here in the county. They're both MVP
5 corporations that actually have a perspective that
6 this is what they do for part -- they do other
7 things, but this is part of their organization,
8 that they want to give back to the community in a
9 way, so they actually have this capability.

10 So we're trying to look at that
11 between us and how we can then provide and feed
12 this perspective to help the community.

13 MS. O'SHAUGHNESSY: Do you need the
14 County Commissioner to move on this --

15 SECRETARY STINZIANO: Go ahead.

16 MS. O'SHAUGHNESSY: No, you go
17 ahead.

18 SECRETARY STINZIANO: Well, why is
19 it the Commissioner and not the Data Center Board?

20 MS. O'SHAUGHNESSY: That's what it
21 says in the --

22 MR. FRUMKIN: It's a state --

23 MS. HUMMER: Okay. You're welcome
24 -- we can share the opinion with Data Board

1 members. We can have that --

2 SECRETARY STINZINAO: And then my
3 follow-up is why not seek a statutory change?
4 Could it easily get support in the separate
5 delegation?

6 MR. FRUMKIN: That is on the thought
7 process of what Jeanine and me have been talking
8 through, is what is the best way to do this, is we
9 start with a county resolution with the
10 commissioners and then take that and say can we
11 change the statute.

12 Because it affects -- it's not just
13 us. When we talk to other counties, they're
14 dealing with this, or I will tell you there's a
15 couple counties that are --

16 SECRETARY STINZINAO: Well, I assume
17 they have their -- I -- eight different counties,
18 they have different ways of doing things and
19 different prosecutors -- it's my understanding the
20 old policy was approved by the previous
21 administration --

22 MS. HUMMER: We did not find that
23 historic piece -- you have that -- I mean, all of
24 these are under statute and apply it.

1 DIRECTOR WHITE: Probably never
2 asked for an opinion, is my guess.

3 MR. FRUMKIN: They may not have.
4 You know, I asked for the opinion in trying to move
5 us forward into a different or a more sustainable
6 direction, because what was being done was our --
7 our technical salvage would go to a local
8 nonprofit, and they were basically selling it or
9 selling it for electronic trash to fund the Board
10 of Commissions.

11 And what I was looking for is that's
12 fine, but how do we move it to a more sustainable
13 perspective so this stuff is not ending up
14 somewhere where it shouldn't be.

15 MS. MILBURN: When Adam mentioned
16 the units would be sanitized, what he means by that
17 is the data on the laptop, because that is, of
18 course, our largest concern, is -- with the data
19 that --

20 MR. FRUMKIN: So one of the
21 corporations that I mentioned that's here in the
22 county, we would obviously do our due diligence to
23 clean and sanitize. They actually have a chain of
24 custody perspective that they would actually send

1 us a letter stating they receive it. They receive
2 it and it's locked up, and then they actually go
3 through this whole process and go back by unit by
4 what they've done --

5 MR. KOHLHORST: Follow-up question:
6 Is there a physical limitation in terms of how long
7 you can continue to store this before we run out of
8 room and we put a pause on salvage?

9 MR. FRUMKIN: Well, if you do want
10 to know the answer -- it's pretty open.

11 MS. LUST: We're going to store it
12 in your office, so --

13 MR. FRUMKIN: We are actually out of
14 space. The eighth floor is completely full. We
15 have -- we are out of space in other places in the
16 county. We've got -- we've been working with our
17 court partners, and the courtroom is being redone.

18 They are out of space, because it's
19 supposed to go to us. They're out of space.
20 They're hiding -- they're storing it in open
21 offices in the Dorian building right now, and we
22 have a meeting this afternoon with PFM, and we're
23 actually taking over I think the eighth floor of
24 the Dorian building for salvage storage until we

1 can get this all worked out.

2 So, yes, there's a lack of --
3 there's an abundance of salvage that needs to be
4 moved, and we are out of space.

5 MS. LUST: It needs to be moved.
6 But we're attempting to facilitate as much as we
7 can through the agencies. They came by a couple of
8 minutes ago. We're trying not to because we know
9 it's a hardship on them.

10 MR. FRUMKIN: Thank you for the
11 question.

12 SECRETARY STINZINAO: Thank you for
13 that discussion and those updates.

14 We are on Resolution 23-96. Any
15 additional questions or comments?

16 Hearing none, I would like to seek a
17 motion for approval.

18 MS. O'SHAUGHNESSY: I so move.

19 MR. TORRES: Second.

20 SECRETARY STINZINAO: It's been
21 moved and seconded. All those in favor, please
22 signify by voting aye.

23 Same sign for any opposition.

24 And any abstentions.

1 The resolution is approved.

2 - - -

3 RESOLUTION NO. 23-097

4 - - -

5 SECRETARY STINZINAO: Next is
6 Resolution 23-97, Franklin County iSeries Operating
7 System Upgrade.

8 MS. LUST: Thank you. The Data
9 Center has worked to outsource legacy applications
10 from the IBM iSeries platform; however, a few
11 remain, including the Franklin County Justice
12 System.

13 The current operating system
14 supports this month, so this resolution provides us
15 services from access to assist with the operating
16 system upgrade using best practices.

17 Pending any questions, we request
18 your approval of that resolution.

19 SECRETARY STINZINAO: Thank you for
20 the presentation. Are there any questions or
21 comments?

22 Hearing no further review, I would
23 like to seek a motion for approval.

24 MS. O'SHAUGHNESSY: I so move.

1 DIRECTOR WHITE: Second.

2 SECRETARY STINZINAO: It's been
3 moved and seconded. All those in favor, please
4 signify by voting aye.

5 Same sign for any opposition.

6 And any abstentions.

7 The resolution is approved.

8 (Vote taken; motion passed)

9 - - -

10 RESOLUTION NO. 23-098

11 - - -

12 SECRETARY STINZINAO: The next is
13 Resolution 23-98, Franklin County Data Center
14 iSeries Hardware Refresh.

15 MS. LUST: The next mention is the
16 iSeries does support several applications,
17 including the Justice System, and the hardware will
18 reach end of life in early 2024. This resolution
19 creates the procurement and deployment of new IBM
20 iSeries hardware of both the primary and secondary
21 Data Center providing high availability, reliable
22 and secure environment to this vital application,
23 while the project to update the court's content
24 management system continues.

1 Pending any questions, we request
2 your approval of that resolution.

3 SECRETARY STINZINAO: Thank you for
4 the presentation.

5 Are there any questions or comments?

6 Hearing none, I would like to seek a
7 motion for approval.

8 MS. O'SHAUGHNESSY: I so move.

9 MR. CUPPLES: Second.

10 SECRETARY STINZINAO: It's been
11 moved and seconded. All those in favor, please
12 signify by voting aye.

13 Same sign for any opposition.

14 And any abstentions.

15 The resolution is approved.

16 (Vote taken; motion passed)

17 - - -

18 RESOLUTION NO. 23-099

19 - - -

20 SECRETARY STINZINAO: Next is
21 Resolution 23-99, Franklin County Data Circuits at
22 Three County Locations.

23 MS. LUST: Thank you. This
24 resolution provides three new data circuits,

1 creating SC management connections. At the new
2 ADAMH crisis center on Harmon Avenue; the new
3 sheriff's location at 57 East Main, and the
4 building across the street at 80 East Fulton.

5 This is a five-year agreement and
6 adds three locations to the existing contract with
7 Crown Castle.

8 Pending any questions, we
9 respectfully request your approval of that
10 resolution.

11 SECRETARY STINZINAO: Thank you for
12 your presentation. Any questions or comments on
13 Resolution 23-99?

14 Hearing no further review, I would
15 like to seek a motion for approval.

16 MR. KOHLHURST: So moved.

17 MS. O'SHAUGHNESSY: Second.

18 SECRETARY STINZINAO: All those in
19 favor, please signify by voting aye.

20 Same sign for any opposition.

21 And any abstentions.

22 The resolution is approved.

23 (Vote taken; motion passed)

24

- - -

1 RESOLUTION NO. 23-100

2 - - -

3 SECRETARY STINZINAO: The next
4 resolution is 23-100, Franklin County Children
5 Services - Fiscal ERP Solution Replacement.

6 MS. CLAPP: Good morning. I'm Ellen
7 Clapp. I'm the Director of Financial Management at
8 Franklin County Children's Services.

9 MS. MIDDLETON: I'm Jeanie
10 Middleton. I'm the IT Director at Franklin County
11 Children's Services.

12 MS. CLAPP: We are here today
13 seeking approval of switching of ERP, Resolution
14 23-100.

15 Franklin County Children's Services
16 is a public agency mandated by federal and state
17 law to ensure our community's children are safe and
18 well cared for.

19 They provide protection, care and
20 permanency for children who are abused, neglected
21 and abandoned.

22 CCS currently uses Microsoft
23 Dynamics AF 2012 as its fiscal software for
24 accounts payable, purchasing and financial

1 transactions.

2 This solution will no longer be
3 supported as of 2024. Using a financial system
4 that is out of support opens us to compromised
5 security and an inability to make regulatory and
6 legal components.

7 After an extensive process, the
8 vendor Microsoft 365 was selected to replace the
9 current ERP system. The funding source for this
10 will be our levy fund.

11 SECRETARY STINZINAO: Thank you for
12 the presentation. Are there any questions or
13 comments from any members of the board?

14 MR. TORRES: I just wanted -- they
15 did go through an extensive process, and the office
16 management and budget were included through the
17 entire journey, so I applaud the collaboration, and
18 I know you're excited to finally get to this point,
19 so --

20 SECRETARY STINZINAO: Sometimes it's
21 not the journey. It's the destination.

22 Any additional questions or
23 comments?

24 Hearing none, I would like to seek a

1 motion for approval.

2 MS. O'SHAUGHNESSY: I so move.

3 MR. CUPPLES: Second.

4 SECRETARY STINZINAO: It's been
5 moved and seconded. All those in favor, please
6 signify by voting aye.

7 Same sign for any opposition.

8 And any abstentions.

9 The resolution is approved.

10 (Vote taken; motion passed)

11 - - -

12 RESOLUTION NO. 23-101

13 - - -

14 SECRETARY STINZINAO: Next is
15 Resolution 23-101, Franklin County Clerk of Courts
16 Replace Current CCTV Systems at Auto Title
17 Locations.

18 MR. BERRY: Good morning. I'm Jeff
19 Berry, assistant IT Director for Franklin County
20 Clerk of Courts. I come before you today in order
21 to request a resolution for a new camera system,
22 CCTV camera system for our auto titles.

23 I've been here before asking and was
24 under Resolution 23-047, but we've found a new

1 vendor that meets our requirements better. It
2 gives us more cameras than that previous resolution
3 is going to give us, and also there is a cost
4 savings of approximately \$140,000.

5 So we find that this meets our needs
6 better, and so we respectfully ask that the Board
7 approve this resolution, 23-101.

8 SECRETARY STINZINAO: Thank you for
9 the presentation.

10 Are there any questions or comments
11 from any members of the board?

12 SECRETARY STINZINAO: Clarification;
13 since we approved one resolution, do we need to
14 rescind that resolution or just let it go with no
15 action?

16 MS. HUMMER: Is this amending that
17 original resolution?

18 SECRETARY STINZINAO: Not how I read
19 it.

20 MR. BERRY: No; we are going with a
21 new vendor, so it has not -- the contract has not
22 gotten to the prosecutor's office yet, and -- but
23 we are still waiting -- once this gets approved
24 here, we're going to purchase it.

1 MS. HUMMER: So the original
2 resolution was merely a -- the Board agreed to
3 authorize the contract. The fact that you
4 authorized -- had you actually approved the
5 contract itself, that would have been a need, so
6 you're fine.

7 SECRETARY STINZINAO: Thank you.
8 Any other questions?

9 Hearing none, I would like to seek a
10 motion for approval.

11 MR. CUPPLES: So moved.

12 DIRECTOR WHITE: Seconded.

13 SECRETARY STINZINAO: It's been
14 moved and seconded. All those in favor, please
15 signify by voting aye.

16 Same sign for any opposition.

17 And any abstentions.

18 MS. O'SHAUGHNESSY: I abstain.

19 Abstention is noted.

20 The resolution is approved.

21 (Vote taken; motion passed)

22 - - -

23 RESOLUTION NO. 23-102

24 - - -

1 SECRETARY STINZINAO: Next is
2 Resolution 23-102, Franklin County Clerk of Courts
3 contract with GMP Government Marketing and
4 Procurement LLC, with CSI Computing System
5 Innovations as a subcontractor.

6 MR. LUCKHAUPT: Good morning,
7 members of the Data Board, Adam Luckhaupt, Director
8 of Technology on behalf of the Clerk of Courts,
9 Maryellen O'Shaughnessy.

10 The resolution before you is for a
11 quote that will be used to contract with GMP
12 Government Marketing Procurement, LLC with CSI
13 Computing System Innovations as a subcontractor.
14 We have some of the same situations named.

15 Previously we presented the CSI
16 Intellitek resolution per Resolution No. 23-080 in
17 the Data Board. Per purchasing, we changed the
18 name of the vendor to GMP to align with the GSA
19 schedule, and we additionally worked on procuring
20 the status service model.

21 So this is a services contract in
22 the amount of \$138,780, and it's an agreement for
23 one -- for a five-year agreement. It will have
24 five, one-year renewable -- it will be renewable

1 for five, one-year units, after the five-year
2 agreement is up, and for a total of \$2,712,666.

3 Once, again, this software will
4 allow the county to purchase redaction, abstraction
5 and workflow automation software with it being
6 Intellitek AI system.

7 Redaction software is essential to
8 protect the sensitive information from unauthorized
9 disclosure. This software will save time and
10 resources by automating most forms of redactions.

11 The greatest benefit of this
12 software will be in the information extraction from
13 documents of subsequent automated data entry, or in
14 this case, management system.

15 We will be working with the courts
16 on this, and this software has advanced learning
17 algorithms that will continue to improve in the
18 accurate identification of data elements.

19 So this is a really powerful
20 software, which there is a video on this software,
21 and I encourage you all to look and view this,
22 because it could be used for your offices as well.
23 This isn't enterprise-wise; this is for the county.

24 Pending any questions, I request

1 your approval of this resolution.

2 And also I would ask Jeanine, do we
3 need to amend the resolution, because this is for
4 the same system, essentially? What has changed is
5 the name of the vendor and a change to the cost.

6 MS. HUMMER: I don't think so.

7 MR. LUCKHAUPT: Okay.

8 MS. HUMMER: I think you're fine
9 that this controls, and you've -- and the minutes
10 will reflect what you've stated, so --

11 MR. LUCKHAUPT: Perfect.

12 SECRETARY STINZINAO: Are there any
13 questions or comments --

14 MR. PAYNE: I just have a question
15 on this resolution and the previous one. How, if
16 you go through -- presumably, we went through a
17 bidding process. How do you change a vendor if you
18 went through a bidding process, or maybe you didn't
19 have to go through a bidding process?

20 MR. LUCKHAUPT: We went through GSA.
21 So we discovered this vendor as a part of the
22 bidding process. When we bid with Tyler
23 Technologies, they offered this vendor as a
24 solution, and so we're finding that we're

1 negotiating with this vendor. Instead of going
2 with Tyler, because we're achieving cost savings by
3 doing that.

4 And the reason why we were changing
5 the vendor name was just because the general -- the
6 GSA schedule shows that vendor name, and we have to
7 adhere to that.

8 MS. HUMMER: And just to add to
9 that, the mere fact that you go through a bidding
10 process doesn't mean you're obligated to actually
11 award the bid. If by going through that process,
12 you subsequently find a vendor through one of the
13 exceptions, under competitive bidding, you can
14 choose that.

15 MR. LUCKHAUPT: And GSA is one of
16 those, so you would not go through the competitive
17 bidding process, because, basically, GSA, they've
18 already done that.

19 MR. PAYNE: And, presumably, we
20 still have an okay relationship with the two? I
21 guess I'm asking, going back -- I mean, the two
22 vendors that were under the impression that we were
23 going with them, I assume, and now we're not.

24 MR. LUCKHAUPT: Well, let me

1 clarify. So Tyler was the vendor that we bought
2 our case management system from. They offered
3 Intellitek and then we chose to negotiate with
4 Intellitek, and so Tyler has no problem with that,
5 so we are okay.

6 All of those have been cleared
7 through e-mail channels and whatnot.

8 MR. PAYNE: Thank you.

9 SECRETARY STINZINAO: Any additional
10 questions or comments?

11 Hearing none, I would like to seek a
12 motion for approval.

13 DIRECTOR WHITE: So moved.

14 MR. KOHLHURST: Second.

15 SECRETARY STINZINAO: It's been
16 moved and seconded. All those in favor, please
17 signify by voting aye.

18 Same sign for any opposition.

19 And any abstentions.

20 MS. O'SHAUGHNESSY: I abstain.

21 SECRETARY STINZINAO: Abstention is
22 noted. The resolution is approved.

23 (Vote taken; motion passed)

24 SECRETARY STINZINAO: We will now

1 move to our three personnel actions. Does any
2 member of the board desire to go into Executive
3 Session?

4 Not seeing any desire, we will have
5 Kassy present the three resolutions and take the
6 jobs one by one.

7

- - -

8

RESOLUTION NO. 23-103

9

- - -

10 MS. FRANZ: Good morning. We are
11 seeking your approval for three resolutions.

12 The first one is Resolution 23-103.
13 This is for promotion for Todd Burnheimer. He is
14 currently an Enterprise Collaboration Engineer
15 Level 1. We're seeking your approval to move him
16 to Level 2.

17 Todd joined our team from a transfer
18 from PFM in 2021. He's been with the county now
19 for over five years. Since joining our team, Todd
20 has been the lead on doing all of the cabling and
21 such for team rooms. He's also taken on a lot of
22 other projects, and I'm excited to see his
23 expertise grow with us.

24

- - -

1 RESOLUTION NO. 23-104

2 - - -

3 MS. FRANZ: The second resolution
4 we're seeking your approval for is Resolution
5 23-104. This is very similar, same name, but
6 different last name. Todd McNash also joined our
7 team from PFM as a transfer in 2021, as a Level 1.
8 We are seeking him to move to a Level 2 as well.

9 He's actually been with the county
10 for almost 20 years next month. Very exciting; he
11 just recently got his network class certification,
12 and he is a lead on a lot of things when it comes
13 to the county jail wiring and other projects, so
14 I'm excited to move him to Level 2.

15 - - -

16 RESOLUTION NO. 23-105

17 - - -

18 MS. FRANZ: And then the third
19 resolution we are seeking your approval for is
20 Resolution 23-105.

21 In 2022, we came before the Board
22 and got your approval for a tenured salary increase
23 for the non-bargaining employees as a part of the
24 county-driven study that was done through the

1 commissioner's office. It was broken up into two
2 pieces, so now we're just coming back for -- I'm
3 requesting your approval for the 2023 tenure --
4 tenure increase for those staff members to take
5 place on the July 28th pay.

6 So if there's no other questions,
7 we're requesting your approval.

8 SECRETARY STINZINAO: Thank you for
9 the presentation. We will begin with Personnel
10 Resolution 23-103, Promotion to Enterprise
11 Collaboration Engineer 2.

12 Any questions or comments on this
13 resolution?

14 Hearing none, I would like to seek a
15 motion for approval.

16 MS. O'SHAUGHNESSY: I so move.

17 MR. CUPPLES: Second.

18 SECRETARY STINZINAO: It's been
19 moved and seconded. All those in favor, please
20 signify by voting aye.

21 Same sign for any opposition.

22 And any abstentions.

23 The resolution is approved.

24 (Vote taken; motion passed)

1 SECRETARY STINZINAO: Next is
2 Personnel Resolution 23-104, Promotion Enterprise
3 Collaboration Engineer 2. Are there any questions
4 or comments from any members of the board?

5 Hearing no further review, I would
6 like to seek a motion for approval.

7 MS. O'SHAUGHNESSY: I so move.

8 MR. KOHLHORST: Second.

9 SECRETARY STINZINAO: It's been
10 moved and seconded. All those in favor, please
11 signify by voting aye.

12 Same sign for any opposition.

13 And any abstentions.

14 The resolution is approved.

15 (Vote taken; motion passed)

16 SECRETARY STINZINAO: The next is
17 the Personnel Resolution 23-105, which is Tenure
18 Salary Study Adjustments.

19 Are there any questions or comments
20 from members of the board?

21 Hearing none, I would like to seek a
22 motion for approval.

23 DIRECTOR WHITE: So moved.

24 MS. O'SHAUGHNESSY: Second.

1 SECRETARY STINZINAO: It's been
2 moved and seconded. All those in favor, please
3 signify by voting aye.

4 Same sign for any opposition.

5 And any abstentions.

6 The resolution is approved.

7 (Vote taken; motion passed)

8 SECRETARY STINZINAO: That concludes
9 today's resolutions.

10 We will move to other business.

11 - - -

12 OTHER BUSINESS

13 - - -

14 SECRETARY STINZINAO: We'll see if
15 there's any updates from any members of the board.

16 Judge Brown?

17 MS. BROWN: None; thank you.

18 SECRETARY STINZINAO: Clerk?

19 MS. O'SHAUGHNESSY: Happy July.

20 SECRETARY STINZINAO: Board of
21 Commissioners?

22 MR. TORRES: No.

23 SECRETARY STINZINAO: Recorder?

24 MR. CUPPLES: No.

1 SECRETARY STINZINAO: Treasurer?

2 MR. KOHLHORST: No.

3 SECRETARY STINZINAO: We always
4 enjoy a Board of Elections update. The election is
5 in August.

6 DIRECTOR WHITE: So we do have a
7 statewide special election that will occur on
8 Tuesday, August 8th in a beautiful county-wide
9 election.

10 Today is the last day to register to
11 vote for that election, so I would encourage
12 everyone to let their friends, family, staff know
13 if they need to register and/or update their
14 address, they can do so today. They can do so
15 online at the Ohio Secretary of State website, or
16 they can come to our office until 9:00 tonight to
17 do so. We'll be open for business.

18 In addition to that, early voting
19 will start tomorrow. The early voting schedule is
20 on our website. We should also note for friends,
21 family and staff that we have 25 temporary
22 locations for our August election. So we normally
23 operate with 307 locations in a full county-wide
24 election, and we do have 25 locations that are

1 unavailable to us due to other summer activities.
2 And so those locations -- those location updates
3 are on our website.

4 Individuals can also check their
5 individual voting record, and their voting record
6 will tell them where they vote temporarily for this
7 August election if they do have a reassignment.

8 It impacts about 60,000 voters in
9 the county, about seven percent. So voters should
10 make sure they go out and check for their location.

11 We will send out notifications to
12 those affected voters here probably next week after
13 we -- after the close of registration, after we get
14 everyone into the system.

15 David, anything to add to that?

16 MR. PAYNE: Nothing to add on that.
17 In the Payne household, every month is Ice Cream
18 month.

19 MS. HUMMER: Director --

20 DIRECTOR WHITE: Yes.

21 MS. HUMMER: The new board member?
22 We have a resignation.

23 DIRECTOR WHITE: Yeah. So we --
24 thank you, Jeanine. So we do have one of our

1 current board members, Mr. John Yaffee resigned
2 his service from the Board last week to take on a
3 new opportunity with the Ohio Secretary of State.
4 So by law, the Ohio Secretary of State has 15 days
5 to fill that replacement, so I think a
6 recommendation has been made, so we're looking
7 forward to that new board member here coming online
8 very shortly.

9 MR. CUPPLES: Does that mean the day
10 before the election, then?

11 DIRECTOR WHITE: Say it again.

12 MR. CUPPLES: Our next meeting will
13 be the day before the special election?

14 DIRECTOR WHITE: Yes.

15 Are there any questions? There's a
16 lot going on. And we're also in the midst of
17 checking signature petitions for two statewide
18 initiatives.

19 So in Franklin County, we received
20 about 132,000 signatures that we need to check.
21 That's the most we've ever received at one time.
22 So the Board of Elections is very busy right now.

23 MS. O'SHAUGHNESSY: You have more
24 than one shift?

1 DIRECTOR WHITE: Yeah; we're
2 operating multiple shifts to do that, a few shifts,
3 and seven days a week to get that done. We have 10
4 days to get the -- validate those signatures.

5 MS. O'SHAUGHNESSY: By the way, the
6 website looks great. If you haven't seen it, go to
7 voteohio.gov. That's a good one.

8 SECRETARY STINZINAO: Very good.
9 Appreciate the updates.

10 Hearing no other business, we are
11 adjourned. We'll see everyone the day before the
12 special election. - - -

13 Thereupon, the proceeding adjourned
14 at approximately 9:42 a.m.

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C E R T I F I C A T E

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THE STATE OF OHIO:

SS:

COUNTY OF FRANKLIN:

I, Rebecca Williams, a Professional Reporter and Notary Public in and for the State of Ohio, do hereby certify that the foregoing is a true, correct and complete written transcript of the proceedings in this matter;

That the foregoing was taken by me stenographically and transcribed by me with computer-aided transcription;

That the foregoing occurred at the aforementioned time and place.

That I am not an attorney for or relative of either party and have no interest whatsoever in the event of this litigation.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal of office at Columbus, Ohio, this 26th day of July, 2023.

Rebecca Williams
Notary Public, State of Ohio

My Commission Expires: June 7, 2027.

C E R T I F I C A T E

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THE STATE OF OHIO:

SS:

COUNTY OF FRANKLIN:

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That the foregoing was taken by me stenographically and transcribed by me with computer-aided transcription;

That the foregoing occurred at the aforementioned time and place.

That I am not an attorney for or relative of either party and have no interest whatsoever in the event of this litigation.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal of office at Columbus, Ohio, this 26th day of July, 2023.

Rebecca Williams Rebecca Williams
Notary Public, State of Ohio

My Commission Expires: June 7, 2027.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY PURCHASING DEPARTMENT
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
UPGRADE TO SENDPRO ENTERPRISE

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Abstained

John O'Grady, Member
Franklin County Commissioner


John O'Grady, Member
Franklin County Commissioner

Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY PURCHASING DEPARTMENT
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
UPGRADE TO SENDPRO ENTERPRISE**

WHEREAS, in accordance with Ohio Revised Code Section 307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, the attached detail describes the purchase(s) required for the normal operation; and,

WHEREAS, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



Franklin County Automatic Data Processing Board
 Information Technology Project Resolution
 Resolution #: 23-106
 Dated: 8/07/2023

Title	Upgrade to SendPro Enterprise
Agency	Franklin County Purchasing Department
Amount	\$337,039.00
Category	Software and Technology Services

Business Justification

The Purchasing Department (PRCH) falls directly under the Franklin County Commissioners' authority. It provides services to county agencies, boards, commissions, and shared services to cities, townships, and villages located within the County. The department services are in four programs: Procurement, Online Auction, Graphic Arts and Print Services, and Mail Services.

The Mail Services Program provides centralized services to county agencies, boards, and commissions for all outgoing U.S. and interoffice mail. The Mail Room has utilized Pitney Bowes' SendSuite Live to manage its certified mail for many years. The product is reaching its end of life in December of 2023, and Purchasing has made the choice to upgrade to Pitney Bowes SendPro Enterprise. Multiple county agencies utilize this certified mail service through the Mail Room as a method of documented communication as part of their critical workflows. It is essential that the Mail Room maintain this service.

Description

PRCH seeks to implement the latest version of the Pitney Bowes product, now called SendPro Enterprise. This cloud-based SaaS solution will be implemented and configured by Pitney Bowes staff, who will provide project oversight throughout the effort. The vendor will also automate PRCH's legacy processes through configuration and the use of batch import workflows for the following county agencies:

- Auditor – Board of Revisions
- Clerk of Courts
- Child Support Enforcement
- Probate Court

Schedule: The total cost of this implementation includes the 5-year contract support costs. The initial implementation and configuration will cost: \$27,900 (included in the Year 1 cost)

Year 1	Year 2	Year 3	Year 4	Year 5
\$89,359.80	\$61,459.80	\$61,459.80	\$61,459.80	\$61,459.80

Pitney Bowes Total: \$335,199.00

FCDC will work with Pitney Bowes to make any needed modifications to ensure that agencies utilizing the batch imports can access their returned signature e-receipts.

FCDC Estimated Effort: \$1,840.00 (16 hours)

Franklin County Data Center Recommendation

Replacing outdated applications is important to the security and resiliency of the County environment. PRCH will work with FCDC through the procurement process and through implementation. Therefore, FCDC recommends this resolution.

Fiscal Information

Funding Source: PRCH will work with OMB to identify funding for this effort.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY BOARD OF COMMISSIONERS
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
FRANKLIN COUNTY INTEGRATED DIGITAL SERVICE

Voting Aye thereon

Voting Nay thereon



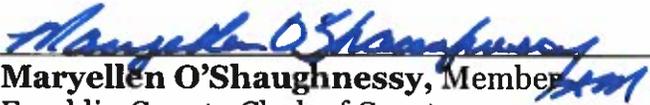
Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Abstained

John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY BOARD OF COMMISSIONERS
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
FRANKLIN COUNTY INTEGRATED DIGITAL SERVICE**

WHEREAS, in accordance with Ohio Revised Code Section 307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, the attached detail describes the purchase(s) required for the normal operation; and,

WHEREAS, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



Franklin County Automatic Data Processing Board
Information Technology Procurement Resolution
Resolution #: 23-107
Dated: 8/07/2023

Title	Franklin County Integrated Digital Service
Agency	Franklin County Board of Commissioners
Amount	Not to exceed \$2,247,083 over five years
Category	Technology Consulting, Software and Services

Business Justification

The Board of Commissioners and Data Center would like a Franklin County website that serves as a digital hub of information and services, thus unifying the residents and businesses of Franklin County with County agencies, courts, boards, and programs through integrated websites, digital communications, and online services in a manner that serves every resident equally and inclusively.

Granicus, a digital civic engagement organization, has subscribed to fulfill these requirements at a cost not to exceed \$2,247,083 over five years for the first phase. This phase will include the redesign and launch of the franklincountyohio.gov website. Incorporate and host 15 agency websites on a new CMS platform and lay the technical groundwork for additional county websites and digital services to migrate to the new platform.

Below is a breakdown of the cost over five years, and does not include the cost savings of almost \$95,000 annually for the current Boards and Commissioners, Open Platform Suite, and Communications Cloud applications that will be absorbed into the new solution.

\$ 643,176.00	One Time Professional Services per the Statement of Work
\$ 265,385.00	Year 1 Platform Subscription
\$ 278,654.00	Year 2 Platform Subscription
\$ 292,587.00	Year 3 Platform Subscription
\$ 307,216.00	Year 4 Platform Subscription
\$ 322,577.00	Year 5 Platform Subscription
\$ 68,744.00	Post-Launch Consulting Annual 1
\$ 68,744.00	Post-Launch Consulting Annual 2
<u>\$ 2,247,083.00</u>	Total Five-Year Cost

Risks

The Data Center does not anticipate any risks associated with this project.

Fiscal Information

Funding Source: Board of Commissioners

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: GX PLATFORM MANAGER

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



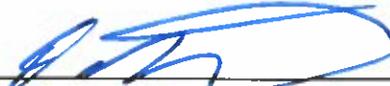
Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts



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John O'Grady, Member
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Cheryl Brooks Sullivan, Member
Franklin County Treasurer

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ABSENT

Antone White, Member
Director, Franklin County Board of Elections

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ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: GX PLATFORMS MANAGER**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **23-108** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **23-108**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Promotion – Denise Roberts

PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Denise Roberts	
PERSONNEL ACTION DATE (BOARD)		8/07/2023	
DATE HIRED		10/31/2016	
YEARS WITH FRANKLIN COUNTY		6 years, 9 months, 8 days	
CURRENT DATA CENTER SECTION		GX Foundry	
NEW DATA CENTER SECTION		GX Foundry	
CURRENT JOB POSITION / TITLE		GX Platforms Team Lead	
NEW JOB POSITION / TITLE		GX Platforms Manager	
PAY GRADE		16	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 89,197	\$ 109,267	\$ 129,336	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$50.6300	\$ 105,310.40
NEW		\$ 53.8462	\$ 112,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>For nearly seven years, Denise Roberts has been a quiet, loyal, but determined Data Center expert who’s jumped across multiple teams. She started in our technical infrastructure area, later moved into a finance team, and now resides in our digital services group – making an indelible mark with each stop along the way. Her inventive and entrepreneurial approach to work has brought new services to our customers, largely focused on the Power BI platform and the data analytics capabilities it provides. Indeed, before Denise, we didn’t even offer analytics services. In recent days, as a team lead, she’s been coaching colleagues and customers on analytics, yet, she has been growing into new platforms like DocuSign and even our brand-new QuickBase development platform. She’s written apps to access APIs in Jira, Harvest, Zoom, and more. We expect the next years will be even more impressive as she takes on our new GX Platforms Manager role, leading a team of five in acquiring, building, and supporting software platforms used countywide.</p>			
<p>Kassy Franz, Chief People Officer</p>			

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION

PROMOTION: ENTERPRISE INFRASTRUCTURE ENGINEERING MANAGER

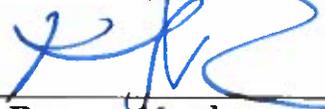
Voting Aye thereon

Voting Nay thereon



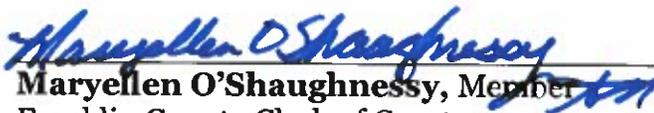
Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

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Judge, Franklin County Court of Common Pleas



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Franklin County Clerk of Courts

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Franklin County Commissioner

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Cheryl Brooks Sullivan, Member
Franklin County Treasurer

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Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE INFRASTRUCTURE ENGINEERING
MANAGER**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **23-109** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **23-109**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Promotion – Lucinda Jones

PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Lucinda Jones	
PERSONNEL ACTION DATE (BOARD)		8/07/2023	
DATE HIRED		10/28/2019	
YEARS WITH FRANKLIN COUNTY		3 years, 9 months, 11 days	
CURRENT DATA CENTER SECTION		Enterprise Technology	
NEW DATA CENTER SECTION		Enterprise Technology	
CURRENT JOB POSITION / TITLE		Enterprise Infrastructure Engineer 3	
NEW JOB POSITION / TITLE		Enterprise Infrastructure Engineering Manager	
PAY GRADE		16	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 89,197	\$109,267	\$ 129,336	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$49,8300	\$ 103,646.40
NEW		\$ 52,8846	\$ 110,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Lucinda's passion for her work is infectious, and her ability to communicate complex technical concepts in a clear and accessible manner makes her an invaluable asset to the team. Not only is Lucinda an exceptional technical expert, but she also excels in fostering a collaborative and inclusive work environment. Her approachability and willingness to lend a helping hand create a positive atmosphere that encourages teamwork and brings out the best in everyone around her. Lucinda's forward-thinking and proactive approach ensures that potential roadblocks are addressed before they become significant hurdles. Her dedication to county initiatives goes beyond just completing tasks; she actively seeks opportunities to contribute to the community and support initiatives that make a difference. As she steps into the manager role, we do not doubt that Lucinda will excel and continue to lead by example. Her leadership style, a perfect blend of empathy and decisiveness, will inspire her team to achieve greatness and reach new heights. We are excited to see how she will leverage her expertise and experience to elevate the Data Center and drive innovation throughout the county. In conclusion, Lucinda's promotion is well-</p>			

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

deserved, and we are confident she will continue to be an integral part of our organization's success. Her friendly demeanor, technical prowess, and dedication to the county's goals make her an exceptional candidate for this new role, and we wholeheartedly support her in this next chapter of her career.

Kassy Franz, Chief People Officer

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE PORTFOLIO MANAGER

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



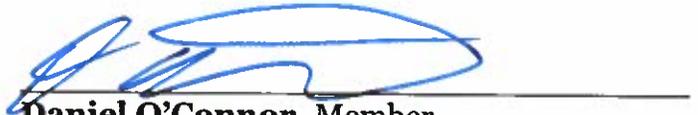
Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

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Franklin County Clerk of Courts



John O'Grady, Member
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Daniel O'Connor, Member
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Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

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Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE PORTFOLIO MANAGER**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **23-110** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **23-110**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Promotion – Renee Mascari-Bauer

PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Renee Mascari-Bauer	
PERSONNEL ACTION DATE (BOARD)		8/07/2023	
DATE HIRED		4/19/2021	
YEARS WITH FRANKLIN COUNTY		2 years, 3 months, 20 days	
CURRENT DATA CENTER SECTION		Enterprise PMO	
NEW DATA CENTER SECTION		Enterprise PMO	
CURRENT JOB POSITION / TITLE		Enterprise Program Manager	
NEW JOB POSITION / TITLE		Enterprise Portfolio Manager	
PAY GRADE		16	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 89,197	\$ 109,267	\$ 129,336	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$52.6600	\$ 109,532.80
NEW		\$ 54.8076	\$ 114,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Renee's hard work and commitment to achieving success have not gone unnoticed. FCDC believes she has proven qualities and expertise to excel as an Enterprise Portfolio Manager and lead the project managers on this team. I have grown to depend on Renee to fill leadership gaps on the BRM and Delivery services teams. She is looked at as a natural leader by our engineering teams and partners alike. Renee's expertise, excellent communication skills, and desire to see everyone be their best make her a great asset to Franklin County.</p>			
<p>Kassy Franz, Chief People Officer</p>			

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE NETWORK MANAGER

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts



John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
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Cheryl Brooks Sullivan, Member
Franklin County Treasurer

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Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

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Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE NETWORK MANAGER**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **23-111** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **23-111**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Promotion – Derek Ransburgh

PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Derek Ransburgh	
PERSONNEL ACTION DATE (BOARD)		8/07/2023	
DATE HIRED		1/23/2023	
YEARS WITH FRANKLIN COUNTY		6 months, 16 days	
CURRENT DATA CENTER SECTION		Enterprise Technology	
NEW DATA CENTER SECTION		Enterprise Technology	
CURRENT JOB POSITION / TITLE		Enterprise Network Engineer 2	
NEW JOB POSITION / TITLE		Enterprise Network Manager	
PAY GRADE		16	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 89,197	\$ 109,267	\$ 129,336	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$ 43.2692	\$ 90,000.04
NEW		\$ 50.4807	\$ 105,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Derek joined FCDC in early 2023 as our Wi-Fi SME. As the project gained momentum, Derek's ability to manage projects started to shine. His collaborative and approachable nature has also been instrumental in building a solid rapport with the team. He fosters an environment where everyone's ideas are valued, and his willingness to listen and consider different perspectives has made him a respected and admired leader among his colleagues. With previous experience leading teams of engineers and having a like-minded approach to our culture, Derek was a natural choice to lead the network team. We do not doubt that he will continue to thrive in his expanded role, and we eagerly anticipate witnessing his continued growth as a leader and valuable member of our organization. Congratulations, Derek, on your well-deserved success.</p>			
Kassy Franz, Chief People Officer			

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE SECURITY ENGINEER 1

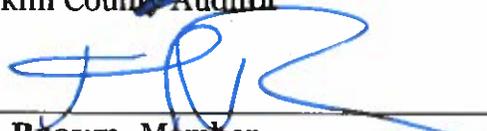
Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



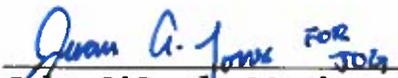
Kim Brown, Member
Judge, Franklin County Court of Common Pleas

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Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

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Franklin County Clerk of Courts



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Franklin County Commissioner

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Daniel O'Connor, Member
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Cheryl Brooks Sullivan, Member
Franklin County Treasurer

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ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE SECURITY ENGINEER 1**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **23-112** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **23-112**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Promotion – Kyle Wolf

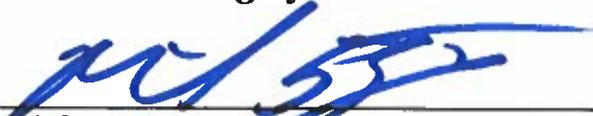
PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		Kyle Wolf	
PERSONNEL ACTION DATE (BOARD)		8/07/2023	
DATE HIRED		8/29/2022	
YEARS WITH FRANKLIN COUNTY		11 months, 10 days	
CURRENT DATA CENTER SECTION		Enterprise Security	
NEW DATA CENTER SECTION		Enterprise Security	
CURRENT JOB POSITION / TITLE		Enterprise Security Analyst 2	
NEW JOB POSITION / TITLE		Enterprise Security Engineer 1	
PAY GRADE		12	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 67,950	\$ 83,239	\$ 98,528	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$ 34.6635	\$ 72,100.08
NEW		\$ 38.2212	\$ 79,500.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Kyle has been integral to the Information Security team since he started. He was the primary person responsible for implementing the new email security solution. Kyle partnered with the vendor and the Cloud management team to ensure successful configuration. He has taken the lead security role in configuration, testing, and implementation planning for mobile device and application management. He has shown leadership by successfully facilitating education sessions during Technology Roundtables, Data Center Engineering meetings, and Information Security team meetings. Kyle has brought forth ideas for security solution configuration changes that enhance the security posture of the County. These responsibilities show Kyle’s engineering mindset and capabilities through successful projects. Feedback from our partners and internal Data Center staff regarding Kyle has been extremely positive.</p>			
Kassy Franz, Chief People Officer			

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE CLOUD AND CLIENT MANAGER

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



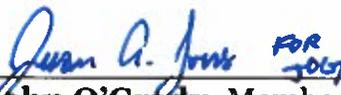
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ABSENT

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Director, Franklin County Board of Elections

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Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE CLOUD AND CLIENT MANAGER**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **23-113** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **23-113**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

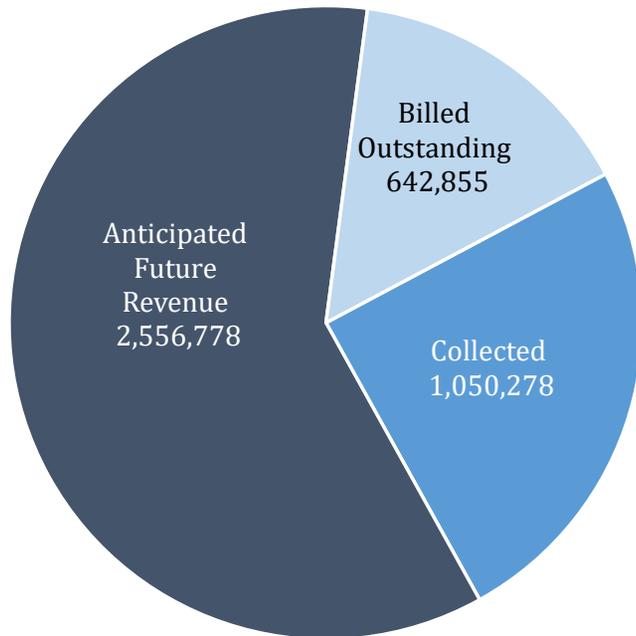
Data Center Personnel Action – Promotion – James McCord

PERSONNEL ACTION FORM			
TRANSACTION TYPE		Promotion	
EMPLOYEE/CANDIDATE NAME:		James McCord	
PERSONNEL ACTION DATE (BOARD)		8/07/2023	
DATE HIRED		1/23/2017	
YEARS WITH FRANKLIN COUNTY		6 years, 6 months, 16 days	
CURRENT DATA CENTER SECTION		Enterprise Technology	
NEW DATA CENTER SECTION		Enterprise Technology	
CURRENT JOB POSITION / TITLE		Enterprise IT Delivery Manager	
NEW JOB POSITION / TITLE		Enterprise Cloud and Client Manager	
PAY GRADE		16	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 89,197	\$ 109,267	\$ 129,336	
		BASE RATE	ANNUAL SALARY
PREVIOUS		\$ 43,7400	\$ 90,979.20
NEW		\$ 50.4807	\$ 105,000.00
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Jim McCord joined FCDC in January 2017. Since joining the team, he has held multiple positions. His willingness to tackle any challenge while leveraging his resources effectively has led him to own Asset and Configuration Management, manage the Helpdesk team, and, most recently, hold the IT Service Delivery Manager title. Due to his ability to dive into any situation and help the teams, Jim has won Employee of the Quarter and gained other accolades from team members. His unique blend of interpersonal, technical, and tactical experience is why he can lead the Cloud and Client team into the future.</p>			
Kassy Franz, Chief People Officer			

Franklin County Data Center Financial Update as of August 1, 2023

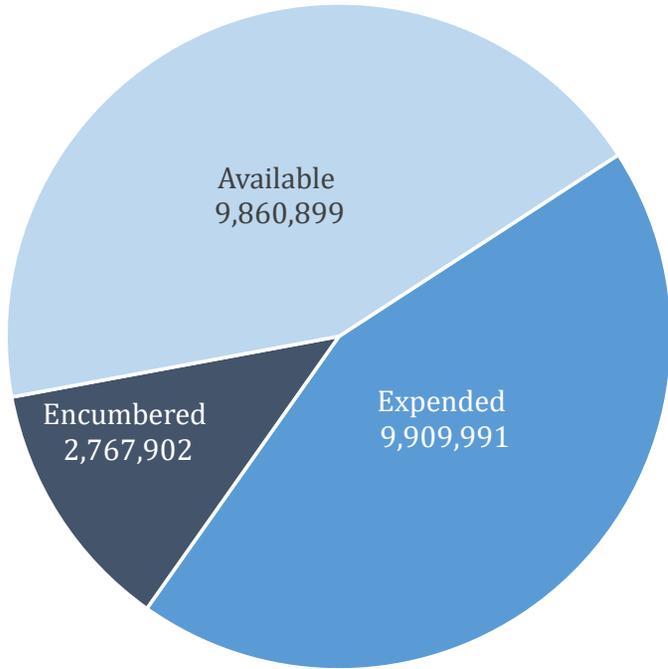
2023 Revenue	Original Appropriation	Revised Budget	YTD Collected		Delta	Percent Collected	Budget Outstanding
Service Fees & Charges	4,249,911		1,050,278		3,199,633	25%	75%

2023 Aging of Outstanding Revenue	Current	< 30 Days Past Due	< 60 Days Past Due	< 90 Days Past Due	Over 90 Days Past Due	Total Billed Outstanding
	201,482	338,672	-	-	102,700	642,855



Franklin County Data Center Financial Update as of August 1, 2023

2023 Expenses	Original Appropriation	Revised Budget	YTD Expended	YTD Encumbrances	Available Budget	Percent Expended & Encumbered	Percent Available
Salaries and Wages	7,043,170	7,301,353	4,407,965	-	2,893,388	63%	37%
Benefits and Taxes	2,841,081	2,883,302	1,692,443	-	1,190,859	60%	40%
Materials and Services	12,354,138	12,354,138	3,809,584	2,767,902	5,776,652	53%	47%
Capital Investment	-	-	-	-	-	-	-
Total	22,238,389	22,538,793	9,909,991	2,767,902	9,860,899	57%	43%



Franklin County Data Center Project Procurement Update as of August 1, 2023

Resolution Number	Resolution Date	Resolution Amount	Expended Amount	Remaining / Savings	Status	Description
23-002	1/9/2023	11,566,746	3,809,584	7,757,162	Ongoing	Data Center 2023 baseline budget and ongoing expenses
22-003	1/10/2022	208,130	116,130	92,000	Ongoing	OnBase Content Management System upgrade
22-029	4/4/2022	279,459	-	279,459	Ongoing	Intellivue CMS upgrade
22-085	8/1/2022	670,431	670,431	-	Awaiting Delivery in 2023	General Session 11/8/2022 - Approves commitment letter for 2022 order and 2023 delivery and payment