



**FRANKLIN COUNTY OFFICE ON AGING**  
**280 E. Broad Street, 3rd Floor**  
**Columbus, OH 43215**

**- JOB ANNOUNCEMENT -**

**POSITION TITLE:** Case Manager – Adult Protective Services      **PCN:** 111002  
(Non-Bargaining)      (3 Positions)

**REPORTS TO:**      APS Case Manager Supervisor      **P.R.:** N13

**RESPONSIBILITIES:** Investigate reports of elder abuse. Conduct multiple visits in community. Assess and determine each client’s mental and physical status and capacity. Conduct investigative interviews. Assess client’s support systems including formal and informal support systems. Develop immediate plan to protect client if client is in crisis. Refer clients to community resources and services. Plan and implement alternative living arrangements for clients when needed. Work with clients and others who have mental health issues. Assist clients with paying bills as needed. Document case records of assessments, case activities, and case plans. Write summaries, reports, letters, and other related correspondence. Prepare materials for filing documents, testifying at court hearings, etc. Prepare clients and others for testifying and hearings. Determine the need for and work to obtain restraining orders to protect clients.

**MINIMUM REQUIREMENTS:** Bachelor’s degree in Social Work or related field with one (1) year of social work or related experience; or any equivalent combination of training and experience.

**STARTING SALARY:**      \$20.04/hr., plus a comprehensive benefits package  
180 Day Probation Period

**DATE POSTED:**      Wednesday, May 25, 2016

**DEADLINE TO APPLY:**      Wednesday, June 8, 2016

If interested, please go to [www.franklincountyohio.gov/commissioners/hr](http://www.franklincountyohio.gov/commissioners/hr) and apply on-line.

**- EOE -**