



**Franklin County Department of
Animal Care and Control**
4340 Tamarack Blvd
Columbus, Ohio 43229

J O B A N N O U N C E M E N T

POSITION TITLE: Foster/Rescue Coordinator (Bargaining Unit) **PCN:** 071038

REPORT TO: Animal Care Manager **PR:** A10

RESPONSIBILITIES: Responsible for assessing dogs for foster, rescue, or adoption placement. Assist in medical examinations and summarize medical findings. Locate and partner with the appropriate community resources to facilitate dog placement. Provide behavioral testing and prepare behavioral assessments. Review adoption and foster applications. Train foster parents on Shelter procedures and animal care.

Design and implement shelter improvements and protocols. Train and provide leadership to behavioral volunteers. Prepare necessary medication and schedule medical follow-up appointments for dogs. Transport dogs to off-site locations. Counsel rescue organizations, adopters and foster parents. Clean and maintain van, dog care equipment, and testing room. Answer public inquiries and assist in writing descriptions of dogs for the Shelter website and postings.

MINIMUM QUALIFICATIONS: High School diploma or GED, supplemented by college coursework in Communications or Public Relations and two (2) years of professional experience caring for animals; or any equivalent combination of training or experience. A valid Ohio Driver's License is required.

STARTING SALARY: \$17.37 per hour, 120 day probation period
Plus a comprehensive benefits package.

DATE POSTED: Friday, December 11, 2015

DEADLINE FOR APPLYING: Monday, December 21, 2015

If interested, please go to www.franklincountyohio.gov/commissioners/hr and apply on-line.

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