



FRANKLIN COUNTY
Board of Commissioners
Office of Management and Budget
373 S. High St, 26th Floor
Columbus, Ohio 43215

J O B A N N O U N C E M E N T

POSITION TITLE: Fiscal Officer (Non-Bargaining) **PCN:** 013015
DEPARTMENT: Office of Management and Budget **P. R.:** N16
REPORTS TO: Director, OMB

RESPONSIBILITIES: Provide support to various agencies under the authority of the Board of Commissioners on fiscal operations, including reporting cash management activities, accounts payable, payroll activities, audit facilitation, fiscal contract monitoring, and advise on various fiscal/budgetary matters, procedures, and/or problems. Review agency revenue and expenditures and perform monthly reconciliations with budgeted amounts. Prepare spreadsheets and reports that reflect the agency's overall financial status, related financial statements, and various financial reports. Assure compliance and implement internal policies and procedures related to State and Federal laws, rules and regulations related to finances for the various programs administered. Assist with annual State audit and the preparation of the County's comprehensive annual financial report.

MINIMUM QUALIFICATIONS: Bachelor's degree in Accounting, Finance, or related field with three (3) years of accounting, finance, or related experience; or any equivalent combination of training and experience.

SALARY: \$51,209.60/minimum, based on qualifications and experience,
Plus a comprehensive benefits package.
180 day probationary period.

DATE POSTED: Tuesday, November 17, 2015

DEADLINE TO APPLY: Monday, November 23, 2015

If interested, please go to www.franklincountyohio.gov/Commissioners/hr and apply on-line.

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