FRANKLIN COUNTY
BOARD OF COMMISSIONERS
Office of Homeland Security & Justice Programs
373 S. High Street, 25th Floor
Columbus, Ohio 43215

J O B A N N O U N C E M E N T

POSITION TITLE: Re-Entry Support Specialist (Non-Bargaining) **PCN:** 131012

REPORTS TO: Director **P. R.:** N14

RESPONSIBILITIES: Assist in tracking and drafting grant applications. Research and evaluate reentry initiative and programs. Assist in project management and grant administration. Provide support by collecting and preparing monthly and quarterly data. Assist in maintaining the Franklin County Reentry Coalition website.

Represent the Franklin County Reentry Coalition at community resources expos. Plan, market, and attend Franklin County Reentry Coalition events, and conduct speaking engagements. Provide community outreach and education to various community entities. Build and foster relationships with community partners. Answer calls, and respond to written and verbal inquiries.

MINIMUM QUALIFICATIONS: Bachelor's Degree in social work, mental health, or related field; at least twelve (12) months' experience in the criminal justice or human service field with direct emphasis on working with individuals in evidence-based programs with a correctional institution or community corrections setting.

STARTING SALARY: $21.57 per hour, plus a comprehensive benefits package
180 Day Probationary Period.

DATE POSTED: Tuesday, January 19, 2016

DEADLINE TO APPLY: Monday, February 1, 2016

If interested, please go to www.franklincountyohio.gov/Commissioners/hr and apply on-line.

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