



Franklin County  
Department of Job & Family Services  
1721 Northland Park Ave.  
Columbus, Ohio 43229

### J O B   A N N O U N C E M E N T

**POSITION TITLE:** Security Administrator (Non-Bargaining) **PCN:** 100813

**DEPARTMENT/LOCATION:** Information Technology/Northland **P. R.:** N13

**REPORTS TO:** Network Operations Manager

**RESPONSIBILITIES:** Under the direction of the Network Operations Manager, supervise security team member. Plan and implement processes to assure security of information systems. Handle identity management and access control for agency, county and state accounts and add/edit/delete for all automated systems. Analyze operations to determine security needs. Coordinate access control paperwork and account management for state administered systems. Coordinate and process access control requests for Franklin County Data Center administered systems. Function as direct liaison, responding to clients for the Community Portal. Conduct and process annual security audits. Manage state's annual information security awareness training program. Provide information on data security systems, develop materials for presentation at meetings and seminars. Assist in the cross-training of fellow team members. Collaborate with team members to ensure user/new employee is given necessary access, computer equipment and phone.

**MINIMUM QUALIFICATIONS:** High School diploma or GED, some vocational coursework with three (3) years computer experience; or any equivalent combination of training and experience.

**STARTING SALARY:** \$20.04 per hour plus a Comprehensive Benefits Package  
180 day probationary period

**DATE POSTED:** Friday, May 27, 2016

**DEADLINE TO APPLY:** Thursday, June 9, 2016

If interested, please go to [www.franklincountyohio.gov/Commissioners/hr](http://www.franklincountyohio.gov/Commissioners/hr) and apply on-line.

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